



Republic of the Philippines  
**Department of Education**  
 Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

**REQUEST FOR QUOTATION (RFQ) FOR GOODS**

Date: June 3, 2021  
 RFQ No. : SOLI No. 2021-054

To: **ALL ELIGIBLE SUPPLIERS**

- I Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submit or send your quotation(s), duly signed by you or your representative, inside an sealed envelope to the Bids and Awards Committee its Secretariat on or before \_\_\_\_\_ at DepED Div. Office, Balilahan, Mabua, Tandag City care of GILBERT L. GAYRAMA, BAC Chair. Please write the Quotation No.\_\_\_\_, your business name and contact no. in front of you envelope. Quotation that exceeds the approved budget for the contract (ABC), (Your item/per lot) shall be rejected. Evaluation and award shall be done on a (per item/per lot) basis. For more information please call us at Telephone No. : (086) 211-4375 care of ENGR. LEA G. GURIMBAO, BAC Secretariat.

**SHIRLENE E. CRABAJALES**  
 BAC Vice Chair

II Particulars

Item/ Lot No.	ITEM & DESCRIPTION / Technical Specifications	Approved Budget the Contract (ABC) in PhP	Quantity	Unit of measure	Brand and Model No.	Unit Cost
	A4 Bondpaper subs 20	185.00	100.00	ream		
	Epson Ink 003 Magenta	350.00	15.00	bot		
	Epson Ink 003 Yellow	350.00	15.00	bot		
	Epson Ink 003 Black	350.00	1.00	bot		
	Epson Ink 003 Cyan	350.00	1.00	bot		
	Heavy Duty Printer (Print, Scan, Copy)	11,000.00	2.00	unit		
	Stapler HD-50RNo. 35	385.00	5.00	unit		
	Staple Wire No. 35	40.00	5.00	box		
	Kindly indicate the brand					
	For Reproduction of Arabic Language and Islamic Values Education Learning Activity Sheets and other lms					

Delivery Period: 30 Days from Suppliers receipt of Purchase (PO)

Delivered to: DepEd Surigao del Sur Division- Balilahan, Mabua Tandag City

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ

Suppliers Business Name			Tin. No.	
Address				
Telephone No.		Fax No.	Email :	
Suppliers Authorized Representative's Signature over Printed Name			Date	



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300  
 (086) 211-3225  
 surigaodelsur.division@deped.gov.ph

