



REQUEST FOR QUOTATION (RFQ)

Date: **November 23, 2020**
 RFQ No. _____

To: **ALL ELIGIBLE SUPPLIERS**

I Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submit or send your quotation(s), duly signed by you or your representative, inside an I a sealed I envelope to the Bids and Awards Committee or its Secretariat on or before _____ at DepED Div. Office, Balilahan, Mabua, Tandag City care of JASMIN R. LACUNA, BAC Chair. Please write the Quotation No. 132, your business name and contact no. in front of you envelope. Quotation that exceeds the approved budget for the contract (ABC), (Your item/per lot) shall be rejected. Evaluation and award shall be done on a (per item/per lot) basis. For more information please call us at Telephone No. : (086) 211-4375 care of ENGR. LEA G. GURIMBAO, BAC Secretariat.

SHIRLENE E. CRABAJALES
 BAC Vice Chair

II Particulars

Item/ Lot No.	ITEM & DESCRIPTION / Technical Specifications	Approved Budget the Contract (ABC) in PhP	Quantity	Unit of measure	Brand and Model No.	Unit Cost
1	PRINTER	10,500.00	4	PC		
2	BOND PAPER A4	220.00	207	REAM		
3	EPSON INK NO. 003	1,400.00	20	SET		
4	THERMAL SCANNER	3,500.00	4	PC		
	PROCUREMENT OF SUPPLIES FOR PRINTING AND DISTRIBUTION OF ALIVE SLMs AND ACTIVITY SHEETS FOR SY 2020-2021					

Delivery Period: 20 Days from Suppliers receipt of Purchase (PO)
 Delivered to: DepED Division of Surigao del Sur, Balilahan, Mabua, Tandag City
 This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ

Suppliers Business Name		Tin. No.	
Address			
Telephone No.		Fax No.	
Suppliers Authorized Representative's Signature over Printed Name		Date	



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
 (086) 211-3225
 surigaodelsur.division@deped.gov.ph

