



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SURIGAO DEL SUR

REQUEST FOR QUOTATION (RFQ)

Date: **November 23, 2020**
RFQ No. _____

To: **ALL ELIGIBLE SUPPLIERS**

I Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submit or send your quotation(s), duly signed by you or your representative, inside an I a sealed I envelope to the Bids and Awards Committee or its Secretariat on or before _____ at DepED Div. Office, Balilahan, Mabua, Tandag City care of JASMIN R. LACUNA, BAC Chair. Please write the Quotation No. 132, your business name and contact no. in front of you envelope. Quotation that exceeds the approved budget for the contract (ABC), (Your item/per lot) shall be rejected. Evaluation and award shall be done on a (per item/per lot) basis. For more information please call us at Telephone No. : (086) 211-4375 care of ENGR. LEA G. GURIMBAO, BAC Secretariat.

SHIRLENE E. CRABAJALES
BAC Vice Chair

II Particulars



Item/ Lot No.	ITEM & DESCRIPTION / Technical Specifications	Approved Budget the Contract (ABC) in PhP	Quantity	Unit of measure	Brand and Model No.	Unit Cost
1	USB Flash Disk 16 GB	400.00	50	pcs		
2	Correction Tape	35.00	200	pcs		
3	Computer Mouse (USB)	350.00	10	pcs		
4	Bondpaper, A4 subs, 20 gsm80	210.00	200	reams		
5	Scotch Tape 2"	60.00	30	rolls		
6	HP 35A Toner	3,500.00	3	cart		
7	HP 85A Toner	3,800.00	2	cart		
8	Paper Clip, 33mm	30.00	20	box		
9	Paper Clip, jumbo	40.00	30	box		
10	Broom fiber	120.00	30	pcs		
11	Battery AAA 2's	80.00	20	pack		
12	Battery AA 2's	80.00	20	pack		
13	Disinfectant Spray 510g	600.00	50	bot		
14	Liquid Handwashing Soap, 150ml	100.00	100	pack		
15	Brother BT D60 Black Ink	600.00	30	bot		
16	Brother BT5000 CMY	600.00	45	bo		
17	Epson 003 Ink, Black	350.00	20	bot		
18	Epson 003 Ink, CMY	350.00	60	bot		
19	Epson 664 Ink, Black	350.00	20	bot		
20	Epson 664 Ink, BCMY	350.00	60	bot		
21	Alcohol, 500ml	120.00	100	bot		
22	Staple Wire No. 35	40.00	30	box		
23	Sticky Note 2x3	40.00	50	pad		
24	Sticky Note 3x3"	45.00	50	pad		
25	Ballpen	6.00	100	pcs		
26	Sign Pen, Black	35.00	200	pcs		
27	Folder Long	7.00	1000	pcs		
28	Fabric Conditioner, 1.02L	350.00	10	bot		
29	Bleaching Solution	180.00	5	gal		
30	Ring Binder 1/2	30.00	25	pcs		
31	Ring Binder 3/4	30.00	25	pcs		

32	Ring Binder 1	45.00	25	pcs		
33	Ring Binder 2	45.00	25	pcs		
	For office use and improvement of office facility in the Division Office					

Delivery Period: 20 Days from Suppliers receipt of Purchase (PO)
Delivered to: DepED Division of Surigao del Sur, Balilahan, Mabua, Tandag City
This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ

Suppliers Business Name			Tin. No.
Address			
Telephone No.	Fax No.		Email :
Suppliers Authorized Representative's Signature over Printed Name			Date



 Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
 (086) 211-3225
 surigaodelsur.division@deped.gov.ph



ISO Cert. No. AW/PH909100102