



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

13 DECEMBER 2022

Division MEMORANDUM
No. 779, s. 2022

**DEVELOPMENT AND PRODUCTION OF DIVISION PUBLICATION FOR
REPORTING OF ANNUAL ACCOMPLISHMENTS**

To: PSDSs/DICs
Concerned Personnel/Teachers

1. In order to capsulize the annual reports into a publication material, this division will be conducting a special in-person workshop on December 14-15, 2022 at the Istudyo Madayaw. Workshop will start at 8:30 in the morning.
2. To this regard, this division assigns the following personnel as the participants. To wit:

Name	Position	Station
Dr. Fluellen L. Cos	Chief-CID	CID-Division Office
Liza M. Guinguing	MT-II/Division Coordinator	CID-Division Office
Alex S. Mistula	SEPS	SGOD-Division office
Jerusalem Cuarteron	T-III	Tago 1
Charisma Suico	T-III	Cagwait

3. Full meals and snacks daily will be provided to the mentioned participants. First serving will start with breakfast in Day 1 and last serving will be dinner in day 2. Travelling expenses of the participants from the field shall be charged against school MOOE, subject to usual accounting rules and regulations.
4. Furthermore, participants are advised to bring their camera and laptop for specific purposes.
6. Immediate dissemination of this memorandum is desired.


JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.:

Reference: None

To be indicated in the Perpetual Index under the following subjects:

Development of Special Publication for Division Annual Report

LMG//DM- MEMO for Development of Special Publication for Division Annual Report
779 December 13, 2022

