



Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

AUTHORITY TO TRAVEL

Control No: LO-242-2021

Date: November 15, 2021

Region: Caraga Region

Division: Schools Division of Surigao del Sur

NO.	NAME	POSITION / DESIGNATION	PERMANENT STATION
1.	MARVIN G. MINGUILLAN	ITO-I	Division Office
2.	LIEU GEE KEESHIA GUILLEN	PDO-II	Division Office
3.	CLAIRE ANN P. GONZAGA	Librarian	Division Office
4.	KARA MAY P. PARADERO	ADAS-III	Division Office
5.	JUNRAY LARASE	Driver	Division Office
PURPOSE OF TRAVEL :		To monitor the use of tablets procured by division office	
ACTIVITY ORGANIZED / SPONSORED BY:		DM no. 579, s.2021	
PERIOD COVERED : <i>(Inclusive of Travel Time)</i>		November 22 – December 9, 2021	
PLEASE CHECK :		<input type="checkbox"/> OFFICIAL BUSINESS	<input type="checkbox"/> OFFICIAL TIME
VENUE / DESTINATION :		Liangá to Lingig Districts – Nov. 22-26, 2021 Tago to San Agustin Districts – Dec. 1-3, 2021 Carrascal to San Miguel Districts – Dec. 6-9, 2021	
EXPENSES COVERED :		DCP PSF	
FUND SOURCE: (Pap Code/..)		DCP PSF	
Funds Available: <u>BETHANY I. EVILLA-CLIMACO</u> Accountant-III Date: <u>11/15/2021</u>		Recommending Approval: <u>DR. GILBERT L. GAYRAMA</u> Assistant Schools Division Superintendent Date: _____	
Approved: JOSITA B. CARMEN, CESO V Schools Division Superintendent			



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