

Office of the Schools Division Superintendent

13 August 2021

Division MEMORANDUM

No. 388, s. 2021

To : Public Schools District Supervisors/District-in-Charge
 School Heads/Teachers-in-Charge
 Teachers and Master Teachers
 This Division

**REITERATION OF SCHOLARSHIP APPLICATION REQUIREMENTS FOR
 TEACHING PERSONNEL AND SCHOOL LEADERS**

1. The Department of Education (DepEd) fully supports the continuous development of its human resource to improve performance through scholarships/fellowship and training grants from local and overseas. The pooling of prospective grantees is facilitated by the Bureau of Human Resource and Organizational Development (BHROD) for non-teaching personnel and the National Educators Academy of the Philippines (NEAP) for teaching personnel and school leaders.
2. To meet this goal, the Scholarship Committee of the Department of Education reiterates the requirement for scholarship application as stated in DepEd Order No. 68, s. 2009.
3. Schools Division Offices must adhere to the following requirements:
 - a. Has been in the service for at least 5 years (the length of service will be computed from the difference of the dates of application, as indicated and signed in the form submitted, and the first day of service of the applicant) with at least very satisfactory performance for the last two years to avail themselves of a study leave;
 - b. Has shown strong leadership potential in the school and the community;
 - c. Has initiated innovations in the area being recommended;
 - d. Has no pending administrative case and a person of good moral character;
 - e. Is certified to be in good health by a local government physician and is fit to undergo serious studies away from their family for a week or more to one year;
 - f. Has capability to disseminate or train other teachers/school administrators on the area studies upon returning from training;
 - g. Is computer literate as needed; and
 - h. Is 50 years old and below depending on the sponsoring organization/agency and/or department's age requirement.





Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

4. Immediate and widest dissemination of this Memorandum is desired.

JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.: as stated

Reference/s: RM No. 607, s.2021
DM-CI-2021-00302
DO 68, 2009

To be indicated in the Perpetual Index
under the following subjects:

APPLICATION POLICY SCHOLARSHIPS TRAINING

EGM/DM- REITERATION OF SCHOLARSHIP APPLICATION REQUIREMENTS FOR TEACHING PERSONNEL AND SCHOOL LEADERS
388 /August 13, 2021



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
 (086) 211-3225
 surigaodelsur.division@deped.gov.ph

Date: 4/22/2021

Version: V2



ISO Cert. No. AW/PH909100102

DC No: F-OSDS--003