



Republic of the Philippines  
**Department of Education**  
 Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

**Annual Procurement Plan for FY 2021 - NON-CSE SUPPLEMENTAL**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Supplies and Materials	Office Supplies Expenses	S.D.O.	Negotiated Procurement (Agency-Agency)	Every quarter	Every quarter	Every quarter	Every quarter	GAA	2,036,000.00	2,036,000.00		
	Accountable Forms	S.D.O.						GAA	22,000.00	22,000.00		
	Drugs and Medicines Expenses		NP - 53.9 - Small Value Procurement	Every quarter	Every quarter	Every quarter	Every quarter	GAA	581,000.00	581,000.00		
	Fuel, oil and Lubricants expenses	S.D.O.	NP - 53.9 - Small Value Procurement	Every quarter	N/A	Every quarter	Every quarter	GAA	401,000.00	401,000.00		
	ICT Supplies	S.D.O.	Public Bidding	15-Feb-21	9-Mar-21	15-Mar-21	16-Mar-21	GAA	1,299,000.00	1,299,000.00		
	Other Supplies and Materials Expenses	S.D.O.	NP - 53.9 - Small Value Procurement	15-Feb-21	N/A	22-Feb-21	23-Feb-21	GAA	913,000.00	913,000.00		
Utilities	Water Expenses (water connection)	S.D.O.	Direct Contracting	N/A	N/A	20-Jan-21	21-Jan-21	GAA	117,000.00	117,000.00		
	Electricity (Electric Power)	S.D.O.	Direct Contracting	N/A	N/A	20-Jan-21	21-Jan-21	GAA	1,173,000.00	1,173,000.00		
Communication	Telephone expenses (Mobile)	S.D.O.	Direct Contracting	N/A	N/A	20-Jan-21	21-Jan-21	GAA	502,000.00	502,000.00		
	Telephone expenses (Landline) and Internet subscription services	S.D.O.	Direct Contracting	N/A	N/A	20-Jan-21	21-Jan-21	GAA	117,000.00	117,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	S.D.O.	Direct Contracting	N/A	N/A	20-Jan-21	21-Jan-21	GAA	13,000.00	13,000.00		
	Internet Subscription Expenses	S.D.O.	Direct Contracting	N/A	N/A	20-Jan-21	21-Jan-21	GAA	999,000.00	999,000.00		
Postage and Deliveries	Postage and Courier Services	S.D.O.	NP - 53.9 - Small Value Procurement	Every quarter	N/A	Every quarter	Every quarter	GAA	35,000.00	35,000.00		
Repair/Maintenance	Repair and Maintenance of Other Structures	S.D.O.	NP - 53.9 - Small Value Procurement	22-Mar-21	N/A	29-Mar-21	1-Apr-21	GAA	175,000.00	175,000.00		
	Repair and Maintenance of Office Equipment	S.D.O.	NP - 53.9 - Small Value Procurement	12-Apr-19	N/A	19-Apr-21	22-Apr-21	GAA	163,000.00	163,000.00		
	Repair and Maintenance of Motor Vehicles	S.D.O.	NP - 53.9 - Small Value Procurement	22-Mar-21	N/A	29-Mar-21	1-Apr-21	GAA	199,000.00	199,000.00		
	Repair and Maintenance of Furnitures and Fixtures	S.D.O.	NP - 53.9 - Small Value Procurement	22-Mar-21	N/A	29-Mar-21	1-Apr-21	GAA	97,000.00	97,000.00		
	Printing and Publications Expenses	S.D.O.	NP - 53.9 - Small Value Procurement	5-Apr-21	N/A	12-Apr-21	13-Apr-21	GAA	121,000.00	121,000.00		
Security Services	Security Services	S.D.O.	NP - 53.9 - Small Value Procurement	11-Jan-21	N/A	18-Jan-21	20-Jan-21	GAA	254,000.00	254,000.00		

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	Janitorial Services	S.D.O.	NP - 53.9 - Small Value Procurement	11-Jan-21	N/A	18-Jan-21	20-Jan-21	GAA	381,000.00	381,000.00		
Other General Services	Other General Services	S.D.O.	Negotiated Procurement (Agency-Agency)	Annually				GAA	549,000.00	549,000.00		
	Other MOE	S.D.O.	NP - 53.9 - Small Value Procurement	5-Apr-21	N/A	12-Apr-21	13-Apr-21	GAA	51,000.00	51,000.00		
	Procurement of Equipment and Supplies for Establishment of Division Multi-media Hub	S.D.O.	NP - 53.9 - Small Value Procurement	11-Jan-21	N/A	18-Jan-21	20-Jan-21	GAA	205,000.00	205,000.00		
	Procurement of First Quarter NON-DBM Office Supplies and Consumables	CID,SGOD,OSDS	NP - 53.9 - Small Value Procurement	20-Jan-21	N/A	27-Jan-21	28-Jan-21	GAA	300,000.00	300,000.00		
	ISO Accreditation - Surveillance Facilitation	CID,SGOD,OSDS	NP - 53.9 - Small Value Procurement	March & July	N/A	March & July	March & July	GAA	350,000.00	350,000.00		
	Provision of Meals and Snacks for Conduct of Re-Orientation on QMS and Office Processes	CID,SGOD,OSDS	NP - 53.9 - Small Value Procurement	10-Mar-21	N/A	15-Mar-21	March 16, 201	GAA	73,500.00	73,500.00		
	Provision of Meals and snacks for the conduct of Performance Monitoring for AO II cum capability bldg	CID,SGOD,OSDS	NP - 53.9 - Small Value Procurement	15-Mar-21	N/A	22-Mar-21	23-Mar-21	GAA	54,650.00	54,650.00		
	Procurement of Drugs and Medicines for School Health & Nutrition Activities	SGOD-HND	NP - 53.9 - Small Value Procurement	30-Mar-21	N/A	5-Apr-21	6-Apr-21	GAA	220,500.00	220,500.00		
	Provision of Window Blinds for the Division Office Use	CID,SGOD,OSDS	NP - 53.9 - Small Value Procurement	22-Mar-21	N/A	29-Mar-21	1-Apr-21	GAA	300,000.00	300,000.00		
	Provision of Meals and Snacks for the conduct of Launching of the Pro LAST Mile Program	SGOD	NP - 53.9 - Small Value Procurement	5-May-21	N/A	10-May-21	11-May-21	GAA	108,150.00	108,150.00		
	Procurement of Multivitamins and Surgical Face Mask for D.O and District DRR Personnel	SGOD	NP - 53.9 - Small Value Procurement	25-May-21	N/A	2-Jun-21	3-Jun-21	GAA	67,000.00	67,000.00		
	Procurement of Second Quarter Office Supplies for Division Office Use	CID,SGOD,OSDS	NP - 53.9 - Small Value Procurement	29-May-21	N/A	13-Jun-21	14-Jun-21	GAA	221,360.00	221,360.00		
	Provision of Meals and Snacks and Accommodation for the conduct of DCP Orientation cum Training/Workshop on Digital Citizenship	CID	NP - 53.9 - Small Value Procurement	29-May-21	N/A	13-Jun-21	14-Jun-21	GAA	100,400.00	100,400.00		
	Procurement of Office Supplies and Equipment for Reproduction of Arabic Language and Islamic Education Learning Activity Sheets and Other instructional materials	CID	NP - 53.9 - Small Value Procurement	mjuNE 3, 2021	N/A	14-Jun-21	15-Jun-21	GAA	53,825.00	53,825.00		
	Procurement of Meals and Snacks and shirts for the conduct of PIR on SBFP and 6 Flagship Program of Oplan sa Kalusugan sa DepEd	SGOD-HND	NP - 53.9 - Small Value Procurement	11-Jun-21	N/A	21-Jun-21	22-Jun-21	GAA	326,200.00	326,200.00		
	Installation of ICT Network Infrastructure in the D.O.	OSDS-ICT	NP - 53.9 - Small Value Procurement	2-Jul-21	N/A	12-Jul-21	13-Jul-21	GAA	300,000.00	300,000.00		
	Procurement of Supplies for theProvision of Built-in cabinets at SGOD office	SGOD	NP - 53.9 - Small Value Procurement	2-Jul-21	N/A	12-Jul-21	13-Jul-21	GAA	76,395.00	76,395.00		
	Procurement of Office Equipment/Devices for Improvement of ICT Infrastructure	OSDS-ICT	NP - 53.9 - Small Value Procurement	22-Jul-21	N/A	2-Aug-21	3-Aug-21	GAA	316,000.00	316,000.00		
	Procurement of Drugs , Medicines and Medical Supplies for the Health and Nutrition Medicine Supply	SGOD-HND	NP - 53.9 - Small Value Procurement	30-Jul-21	N/A	16-Aug-21	17-Aug-21	GAA	299,580.00	299,580.00		
	Procurement of Supplies for the Reproduction of Arabic Language and Islamic Values Education weekly learning activity Sheets	CID	NP - 53.9 - Small Value Procurement	30-Jul-21	N/A	16-Aug-21	17-Aug-21	GAA	98,106.60	98,106.60		
	Procurement of Supplies for ICT Infrastructure Improvement	OSDS-ICT	NP - 53.9 - Small Value Procurement	30-Jul-21	N/A	16-Aug-21	17-Aug-21	GAA	99,200.00	99,200.00		
	Procurement of ICT Equipment and Materials for Improvement of ICT Infrastructure in the DO	OSDS-ICT	NP - 53.9 - Small Value Procurement	13-Aug-21	N/A	23-Aug-21	24-Aug-21	GAA	102,900.00	102,900.00		
	Procurement of 3rd Quarter NON-DBM Office Supplies and Consumables for the D.O.	CID,SGOD,OSDS	NP - 53.9 - Small Value Procurement	17-Aug-21	N/A	1-Sep-21	2-Sep-21	GAA	138,476.00	138,476.00		
	Procurement of Meals and Snacks for the conduct of Training on BIR Coputation	OSDS-ACCTG	NP - 53.9 - Small Value Procurement	21-Aug-21	N/A	1-Sep-21	2-Sep-21	GAA	129,600.00	129,600.00		
	Procurement of Supplies for the Webinar on development of supplementary learning materials for early language literacy	CID	NP - 53.9 - Small Value Procurement	24-Aug-21	N/A	1-Sep-21	2-Sep-21	GAA	76,000.00	76,000.00		

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	Procurement of Multivitamins Syrup for SBFP Beneficiaries	SGOD-HND	NP - 53.9 - Small Value Procurement	24-Aug-21	N/A	1-Sep-21	2-Sep-21	GAA	164,720.00	164,720.00		
	Provision of Purified Drinking Water for Division Office	CID,SGOD,OSDS	NP - 53.9 - Small Value Procurement	24-Aug-21	N/A	1-Sep-21	2-Sep-21	GAA	51,000.00	51,000.00		
	Provision of Meals and Snacks and accommodation for the conduct of capacity building activities on child rights	CID	NP - 53.9 - Small Value Procurement	7-Sep-21	N/A	13-Sep-21	14-Sep-21	GAA	66,600.00	66,600.00		
	Provision of Meals, Snacks and Accommodation for the Conduct of DRR Planning & Capacity Building of DRR Coordinators and District Supervisor/In Charge	CID	NP - 53.9 - Small Value Procurement	9-Sep-21	N/A	14-Sep-21	15-Sep-21	GAA	130,100.00	130,100.00		
	Procurement of Polo Shirts for DRR Monitoring of DRR Coordinators in the Division of Surigao del Sur	SGOD	NP - 53.9 - Small Value Procurement	9-Sep-21	N/A	14-Sep-21	15-Sep-21	GAA	66,000.00	66,000.00		
	Procurement of Plaques for 2021 retirees	OSDS	NP - 53.9 - Small Value Procurement	11-Sep-21	N/A	20-Sep-21	21-Sep-21	GAA	112,500.00	112,500.00		
	Procurement of ICT Peripherals	OSDS-ICT	NP - 53.9 - Small Value Procurement	15-Sep-21	N/A	23-Sep-21	24-Sep-21	GAA	82,560.00	82,560.00		
	Supply and Delivery of Commercial Milk for SBFP Beneficiaries Milk Feeding Component Use	SGOD - HND	Public Bidding	16-Sep-21	10/7/2021	20-Oct-21	21-Oct-21	GAA	3,429,750.00	3,429,750.00		
	Supply and Delivery of Nutritious Food Products for School Based Feeding Program SY 2021-2022	SGOD - HND	Public Bidding	16-Sep-21	10/7/2021	20-Oct-21	21-Oct-21	GAA	14,846,268.00	14,846,268.00		
	Supply and Delivery of Refrigerator of SBFP Milk Feeding Component use	SGOD - HND	Public Bidding	21-Sep-21	10/12/2021	21-Oct-21	22-Oct-21	GAA	1,047,263.00	1,047,263.00		
	Procurement of Supplies for the Division Webinar of Trainers on Cross Specialization in Early Grade Science	CID	NP - 53.9 - Small Value Procurement	24-Sep-21	N/A	10/4/221	5-Oct-21	GAA	83,550.00	83,550.00		
	Procurement of Construction Materials for the Construction of Temporary Learning Spaces (TLS) at Greenfield ES, Tagbina, Surigao del Sur	SGOD	NP - 53.9 - Small Value Procurement	29-Sep-21	N/A	18-Oct-21	19-Oct-21	GAA	512,847.28	512,847.28		
	Procurement of 476 reams A4 size Bondpaper for MK Yusingco National High School - Lingig, Surigao del Sur	MK YUSINGCO NHS	NP - 53.9 - Small Value Procurement	5-Oct-21	N/A	18-Oct-21	19-Oct-21	GAA	99,620.00	99,620.00		
	Procurement of Consumables with free-use of Duplicating Machine for the Reproduction of Learning Resources for the implementation of Basic Education Learning Continuity Plan (BE-LCP)	CID,DISTRICT,SCHOOLS	Public Bidding	7-Oct-21	10/27/2021	11-Nov-21	12-Nov-21	GAA	2,785,000.00	2,785,000.00		
	Procurement of ICT equipment and accessories for ICT Infrastructure	OSDS-ICT	NP - 53.9 - Small Value Procurement	9-Oct-21	N/A	25-Oct-21	26-Oct-21	GAA	245,300.00	245,300.00		
	Procurement of SMART UPS for ICT Office Equipment/Installation of Network Infrastructure	OSDS-ICT	NP - 53.9 - Small Value Procurement	9-Oct-21	N/A	18-Oct-21	19-Oct-21	GAA	86,000.00	86,000.00		
	Procurement of ICT Equipment for ICT Office Equipment/Installation of Network Infrastructure	OSDS-ICT	NP - 53.9 - Small Value Procurement	9-Oct-21	N/A	18-Oct-21	19-Oct-21	GAA	197,000.00	197,000.00		
	Provision of Meals and Snacks with Accommodation for the Conduct of Production of Advocacy Music and Advocacy Materials	CID	NP - 53.9 - Small Value Procurement	16-Oct-21	N/A	3-Nov-21	4-Nov-21	GAA	75,000.00	75,000.00		
	Procurement of Polo Shirts with Print for the Division HRMPS and Members of District Screening Committee on Behavioral Event	OSDS-HRMPSB	NP - 53.9 - Small Value Procurement	22-Oct-21	N/A	3-Nov-21	4-Nov-21	GAA	74,250.00	74,250.00		
	Procurement of Office Supplies for Reproduction of Modules for Quarter 2 of Alive Classes and Other Supplies in Four Implementing Schools	CID-ALS	NP - 53.9 - Small Value Procurement	23-Oct-21	N/A	8-Nov-21	9-Nov-21	GAA	50,075.00	50,075.00		
	Request for Proposal on free use of equipment with consumables for reproduction of modules for Quarter2 of ALIVE Classes in four implementing schools	CID-ALS	NP - 53.9 - Small Value Procurement	23-Oct-21	N/A	8-Nov-21	9-Nov-21	GAA	60,000.00	60,000.00		
	Procurement of Supplies and Materials for Training Workshop for Teachers Handling ALIVE Classes under Madrasah Education Program	CID-ALS	NP - 53.9 - Small Value Procurement	23-Oct-21	N/A	8-Nov-21	9-Nov-21	GAA	78,830.00	78,830.00		

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	Procurement of Construction Materials & Supplies for the Canopy Extension for Additional Parking Space in the Division Office	SGOD	NP - 53.9 - Small Value Procurement	28-Oct-21	N/A	8-Nov-21	9-Nov-21	GAA	141,308.02	141,308.02		
	Provision of Meals and Snacks with accommodation for the Conduct of Division Orientation cum Training Workshop on GMRC LR Digitization	CID	NP - 53.9 - Small Value Procurement	30-Oct-21	N/A	8-Nov-21	9-Nov-21	GAA	103,600.00	103,600.00		
	Procurement of Printer in Support to Basic Education Learning Continuity Plan (BE-LCP)	CID	NP - 53.9 - Small Value Procurement	4-Nov-21	N/A	15-Nov-21	16-Nov-21	GAA	319,000.00	319,000.00		
	Reproduction /Printing of Manobo Orthography for IP Learners	CID	NP - 53.9 - Small Value Procurement	4-Nov-21	N/A	15-Nov-21	16-Nov-21	GAA	187,200.00	187,200.00		
	Upgrading of Electrical System and Installation of 1-25KVA Transformer at Gata Integrated School, San Agustin, Surigao del Sur	SGOD	NP - 53.9 - Small Value Procurement	4-Nov-21	N/A	15-Nov-21	16-Nov-21	GAA	906,937.20	906,937.20		
	Provision of Meals and Snacks with accommodation for the conduct of Division Orientation Training on the Utilization of LAC Resource Materials for Multigrade Teachers	CID	NP - 53.9 - Small Value Procurement	4-Nov-21	N/A	15-Nov-21	16-Nov-21	GAA	63,000.00	63,000.00		
	Supply and Delivery of A4 Bondpaper for the Reproduction of Learning Resources for the Implementation of Basic Education Learning Continuity Plan (BE-LCP) for SY 2021-2022	CID	Public Bidding	4-Nov-21	11/24/2021	9-Dec-21	10-Dec-21	GAA	5,648,220.00	5,648,220.00		
	Supply and Delivery of Eggs, Fruits and Vegetables for School Based Feeding Program SY 2021-2022	SGOD	Public Bidding	4-Nov-21	11/24/2021	9-Dec-21	10-Dec-21	GAA	5,504,796.00	5,504,796.00		
	Repair of Classrooms under the CY 2021-Basic Education Facilities Fund (BEFF) SAVINGS	SGOD	Public Bidding	8-Nov-21	11/19/2021	13-Dec-21	14-Dec-21	GAA	6,237,310.41	6,237,310.41		
	Provision of Meals and Snacks with Accommodation for the conduct of Division Training on Balik Kasaysayan Compendium; Local History Writing	CID	NP - 53.9 - Small Value Procurement	6-Nov-21	N/A	9-Dec-21	10-Dec-21	GAA	120,600.00	120,600.00		
	Supply and Delivery of Office Supplies and Steel Cabinet for PRIME HRM Accreditation	OSDS-HRMPBS	NP - 53.9 - Small Value Procurement	6-Nov-21	N/A	15-Nov-21	16-Nov-21	GAA	152,600.00	152,600.00		
	Supply and Delivery of Office Supplies for the Production/Reproduction of ALS Learning Materials/Modules for ALS Learners	CID-ALS	NP - 53.9 - Small Value Procurement	9-Nov-21	N/A	22-Nov-21	23-Nov-21	GAA	80,880.00	80,880.00		
	Procurement of Office Equipment for ICT Equipment/Installation of Network Infrastructure	OSDS-ICT	NP - 53.9 - Small Value Procurement	10-Nov-21	N/A	22-Nov-21	23-Nov-21	GAA	150,000.00	150,000.00		
	Provision of Meals and Snacks with accommodation for the Conduct of Division Training Workshop on the Unpacking of EPP/TLE/TVL Competencies	CID	NP - 53.9 - Small Value Procurement	11-Nov-21	N/A	22-Nov-21	23-Nov-21	GAA	201,100.00	201,100.00		
	Provision of Meals and snacks with accommodation for the Conduct of Division Training of Special Education for Grade 2 and 8 Teachers	CID	NP - 53.9 - Small Value Procurement	11-Nov-21	N/A	22-Nov-21	23-Nov-21	GAA	120,600.00	120,600.00		
	Procurement of Steel Cabinet with Shelves, glass sliding door and aluminum ladder for Supply Office Use	OSDS	NP - 53.9 - Small Value Procurement	16-Nov-21	N/A	25-Nov-21	26-Nov-21	GAA	52,500.00	52,500.00		
	Provision of Meals and Snacks with Accommodation for the Conduct of Division Training Workshop for Illustrators and Lay-out Artist	CID-LRMD	NP - 53.9 - Small Value Procurement	16-Nov-21	N/A	25-Nov-21	26-Nov-21	GAA	91,050.00	91,050.00		
	Procurement of Office Supplies for the Capacity Building for Key Stage 2-3 Teachers on Literacy Instruction cum Key Stage 4 Teachers - Batch 1	CID	NP - 53.9 - Small Value Procurement	17-Nov-21	N/A	25-Nov-21	26-Nov-21	GAA	65,044.00	65,044.00		

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	Procurement of Office Supplies for the Capacity Building for Key Stage 2-3 Teachers on Literacy Instruction cum Key Stage 4 Teachers - Batch 2	CID	NP - 53.9 - Small Value Procurement	17-Nov-21	N/A	25-Nov-21	26-Nov-21	GAA	57,456.00	57,456.00		
	Provision of Meals and Snacks ith accommodation for the Conduct of Division Training for Newly Hired and Untrained K to3 Teachers on Developmentally appropriate practices (DAP) in Early Language and Literacy Numeracy (ELLN)(DAP ELLN)	CID	NP - 53.9 - Small Value Procurement	19-Nov-21	N/A	2-Dec-21	3-Dec-21	GAA	75,775.00	75,775.00		
	Provision of Meals and Snacks with accommodation for the conduct of Division Training -Workshop on Philippine Folk and Contemporary Dances	CID	NP - 53.9 - Small Value Procurement	20-Nov-21	N/A	2-Dec-21	3-Dec-21	GAA	82,000.00	82,000.00		
	Supply and Delivery of Materials for the Enhancement of Gulayan sa Opisina cum integration of Climate Change	CID	NP - 53.9 - Small Value Procurement	20-Nov-21	N/A	2-Dec-21	3-Dec-21	GAA	64,080.00	64,080.00		
	Printing of LASS for Grade 1-6 English, Mathematics and Science for 3rd and 4th Quarters including Virtual Training of Multigrade Teachers on effective utilization of LAS	CID	NP - 53.9 - Small Value Procurement	20-Nov-21	N/A	2-Dec-21	3-Dec-21	GAA	105,630.00	105,630.00		
	Procurement of Philippine Commission on Women (PCW) Customized Campaign Collaterals for the Launching of the 18th Day Campaign to end violence against women cum orientation of Safe Space Act.	CID/OSDS/SGO D	NP - 53.9 - Small Value Procurement	30-Nov-21	N/A	9-Dec-21	10-Dec-21	GAA	153,200.00	153,200.00		
	Procurement of Non-DBM 4th Quarter Office Supplies and Consumables of the Division Office	CID/OSDS/SGO D	NP - 53.9 - Small Value Procurement	30-Nov-21	N/A	9-Dec-21	10-Dec-21	GAA	92,600.00	92,600.00		
	Supply and Delivery of Manipulative Learning Resources for Kindergarte and Learners with Special Needs (LSEs) for the Implementation of Basic Education Learning Continuity Plan	CID	Public Bidding	1-Dec-21	12/21/2021	17-Dec-21	28-Dec-21	GAA	7,912,600.00	7,912,600.00		
	Provision of Meals and Snacks with Accommodation for the conduct of Division Training Workshop on Music Contents and Strategies for Elementary Teachers	CID	NP - 53.9 - Small Value Procurement	2-Dec-21	N/A	13-Dec-21	14-Dec-21	GAA	79,600.00	79,600.00		
	Provision of Meals and Snacks with accommodation for the conduct of Division Training for Newly Hired Kindergarten Teachers	CID	NP - 53.9 - Small Value Procurement	3-Dec-21	N/A	13-Dec-21	14-Dec-21	GAA	86,150.00	86,150.00		
	Hauling and Delivery of Grade 4 to Grade 10 Modules in all Learning areas	OSDS	NP - 53.9 - Small Value Procurement	10-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	915,000.00	915,000.00		
	Provision of Meals and Snacks for the Conduct of the Culmination of the 18th Day Campaign to end violence against women	CID/OSDS/SGO D	NP - 53.9 - Small Value Procurement	10-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	62,250.00	62,250.00		
	Provision of Meals and Snacks for the Conduct of the Stress Management in the Workplace in the new normal	CID/OSDS/SGO D	NP - 53.9 - Small Value Procurement	10-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	130,500.00	130,500.00		
	Provision of Meals and Snacks with accommodation for the conduct of Planning for Calendar year 2022	CID/OSDS/SGO D	NP - 53.9 - Small Value Procurement	10-Dec-21	N/A	13-Dec-21	14-Dec-21	GAA	158,600.00	158,600.00		
	Outsourcing of Security Guard as augmentation for the Regular Security Guards to cover 24 hours 7 days a week	OSDS	NP - 53.9 - Small Value Procurement	11-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	418,224.00	418,224.00		

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	Procurement of Customized Working Office Table with top and side glasses	OSDS-HRMP SB	NP - 53.9 - Small Value Procurement	11-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	135,000.00	135,000.00		
	Procurement of ICT equipment and accessories for ICT Infrastructure	OSDS-ICT	NP - 53.9 - Small Value Procurement	11-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	155,000.00	155,000.00		
	Procurement of Ink Refill for Epson Printer in Support to BE-LCP	CID-IPED	NP - 53.9 - Small Value Procurement	11-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	92,300.00	92,300.00		
	Supply and Delivery of A4 Bondpape for the conduct of Training of Trainers for volunteers in conducting reading assessment	CID	NP - 53.9 - Small Value Procurement	11-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	63,800.00	63,800.00		
	Provision of Meals and snacks for the conduct of Training Workshop on Photo Editing, Video Production and Virtual Streaming for the Women and Men-Non Teaching Personnel of DepED SDS	SGOD	NP - 53.9 - Small Value Procurement	11-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	126,000.00	126,000.00		
	Provision of Meals and Snacks with accommodation for the conduct of Division Re-tooling for newly assigned teachers in scholls implementing IPED	CID	NP - 53.9 - Small Value Procurement	14-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	165,600.00	165,600.00		
	Procurement of Meals, snacks with accommodation for the Conduct of Three Day Training Workshop on the Utilization of Manobo Orthography and indeginization of LRS to Kto 3	CID	NP - 53.9 - Small Value Procurement	14-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	86,400.00	86,400.00		
	Provision of Meals and snacks for the conduct of capbility building for administrative officer II and school registrars on LIS,BEIS,EBEIS	SGOD	NP - 53.9 - Small Value Procurement	14-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	157,300.00	157,300.00		
	Provision of Meals and Snacks for the Conduct of Division Orientation on Deped Partnership Data management System (DPDS) and School Community Partnership Processes	SGOD	NP - 53.9 - Small Value Procurement	14-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	52,500.00	52,500.00		
	Provision of Meals and Snacks for the Conduct of CID Two Day Year End Program Implementation Review (PIR) in the Light of BE-LCP	CID	NP - 53.9 - Small Value Procurement	16-Dec-21	N/A	20-Dec-21	21-Dec-21	GAA	68,250.00	68,250.00		
	Conduct of Survey of School Sites for Titling in the Division Office of Surigao del Sur	OSDS-LEGAL	NP - 53.9 - Small Value Procurement	16-Dec-21	N/A	27-Dec-21	28-Dec-21	GAA	980,000.00	980,000.00		
	Procurement of Drugs and Medicines for Divisionl Health & Nutrition Section Medicines and Supply	SGOD-HNN	NP - 53.9 - Small Value Procurement	16-Dec-21	N/A	27-Dec-21	28-Dec-21	GAA	299,160.00	299,160.00		
	Procurement of Consumables with free-use of Duplicating Machine for the Reproduction of Learning Resources for the implementation of Basic Education Learning Continuity Plan (BE-LCP) (masteroll and ink)	CID	Repeat Order	22-Dec-21	N/A	22-Dec-21	22-Dec-21	GAA	692,912.00	692,912.00		
	Procurement of USB OTG for the reproduction of learning resources for the implementation of BE-LCP	CID	Repeat Order	22-Dec-21	N/A	22-Dec-21	22-Dec-21	GAA	170,775.00	170,775.00		
	Procurement of 32 inches SMART LED TV/FULL HD SMART Android TV for the Provision of Learning resources for the Implementation of BE-LCP	CID	NP - 53.9 - Small Value Procurement	24-Dec-21	N/A	28-Dec-21	29-Dec-21	GAA	715,000.00	715,000.00		
	Procurement of A4 Bondpaper for the reproduction of Learning resources for the Implementation of BE-LCP	CID	NP - 53.9 - Small Value Procurement	24-Dec-21	N/A	28-Dec-21	29-Dec-21	GAA	805,460.00	805,460.00		

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	Procurement of Epson Ink (003) for the Reproduction of Learning resources for the Implementation of Basic Education Learning Continuity Plan	CID	NP - 53.9 - Small Value Procurement	24-Dec-21	N/A	28-Dec-21	29-Dec-21	GAA	352,500.00	352,500.00		
	Procurement of Manipulative Learning resources for kindergarten and learners with special needs for the implementation of BE-LCP	CID	NP - 53.9 - Small Value Procurement	24-Dec-21	N/A	28-Dec-21	29-Dec-21	GAA	999,900.00	999,900.00		
	Procurement of Learning resources for the implementation of Basic Education Learning Continuity Plan	CID	NP - 53.9 - Small Value Procurement	24-Dec-21	N/A	28-Dec-21	29-Dec-21	GAA	999,400.00	999,400.00		
Trainings Division INSET	CID Program Implementatio Review in the Light of BE-LCP	CID	NP - 53.9 - Small Value Procurement	April, June, Nov.	N/A	April, June, Nov.	April, June, Nov.	GAA	221,639.00	221,639.00		
	CID Pre-DMEA Convergence	CID	NP - 53.9 - Small Value Procurement	April, July, Nov	N/A	April, July, Nov	April, July, Nov	GAA	100,000.00	100,000.00		
	Training of Division Illustrators and Layout Artists and LR Packaging of PPE Exemplars	CID	NP - 53.9 - Small Value Procurement	February 2021	N/A	February 2021	February 2021	GAA	135,650.00	135,650.00		
	Traning for Multigrade Teachers	CID	NP - 53.9 - Small Value Procurement	May 2021	N/A	May 2021	May 2021	GAA	50,000.00	50,000.00		
	Purchase of LRs/LMs for MG Schools	CID	Shopping	May 2021	N/A	May 2021	May 2021	GAA	20,000.00	20,000.00		
	Upskilling of TVL Teachers	CID	NP - 53.9 - Small Value Procurement	June 2021	N/A	June 2021	June 2021	GAA	65,692.00	65,692.00		
	Three Day Division Kindergarten Training for newly hired Kindergarten teachers on how to administer ECCD Checklist. Developing Oral language with ICT Integration and Instructional Material preparation.	CID	NP - 53.9 - Small Value Procurement	January 2021	N/A	January 2021	January 2021	GAA	90,000.00	90,000.00		
	Training Workshop on Television Based Mathematics Lessons	CID	NP - 53.9 - Small Value Procurement	May 2021	N/A	May 2021	May 2021	GAA	234,000.00	234,000.00		
	Semestral Convergence of District Math Coordinators and Select Teachers	CID	Shopping	June 2021	N/A	June 2021	June 2021	GAA	18,000.00	18,000.00		
	Capacity Building of Select Teachers on Continuous Improvement Program	CID	Shopping	March 2021	N/A	March 2021	March 2021	GAA				
	Division DCP Orientaion cum Training Workshop on Digital Citizenship and Responsibility Integration for EPP/TLE Teachers	CID	NP - 53.9 - Small Value Procurement	July 2021	N/A	July 2021	July 2021	GAA	118,935.00	118,935.00		
	Division Training-Workshop on the Unpacking of EPP/TLE Competencies (MELCs/CG)	CID	NP - 53.9 - Small Value Procurement	May 2021	N/A	May 2021	May 2021	GAA	151,757.00	151,757.00		
	Capability Building for Key Stage 2 - 3 Teachers in Literacy Instruction	CID	NP - 53.9 - Small Value Procurement	Feb -March 2021	N/A	Feb -March 2021	Feb -March 2021	GAA	135,000.00	135,000.00		
	Division Training of Trainers of G2 & G8 Teachers on SPED Inclusive Education	CID	NP - 53.9 - Small Value Procurement	May 2021	N/A	May 2021	May 2021	GAA	135,690.00	135,690.00		
	Workshop on local history writing	CID	NP - 53.9 - Small Value Procurement	April 2021	N/A	April 2021	April 2021	GAA	120,695.00	120,695.00		
	Online Workshop on the preparation of Individual Educational Plan (IEP)	CID	Shopping	April 2021	N/A	April 2021	April 2021	GAA	15,000.00	15,000.00		
	Division MAPEH Training Workshop on Philippine Folk Dancing, Arts, Musical Rondalla skills & Health Protection & Safety Learning Activities	CID	NP - 53.9 - Small Value Procurement	June 2021	N/A	June 2021	June 2021	GAA	82,500.00	82,500.00		
	Division Workshop on the unpacking of MAPEH Competencies (MELCs)	CID	NP - 53.9 - Small Value Procurement	October 2020	N/A	October 2020	October 2020	GAA	82,250.00	82,250.00		
	Division Orientation cum Training Workshop on GMRC LR Digitization	CID	NP - 53.9 - Small Value Procurement	May 2021	N/A	May 2021	May 2021	GAA	135,692.00	135,692.00		
	Pagsasanay sa mga Grong Filipino sa Pagtuturo ng Panitikang Filipino	CID	NP - 53.9 - Small Value Procurement	July 2021	N/A	July 2021	July 2021	GAA	65,000.00	65,000.00		
	Pagsasanay sa Pagtuturong Panliterasi Para sa Mga Gurong Key Stage 1-Filipino	CID	NP - 53.9 - Small Value Procurement	May-June 2021	N/A	May-June 2021	May-June 2021	GAA	70,000.00	70,000.00		

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	Virtual Cross Specialization Training of Grades 4,5 and 6 Science Teachers	CID	NP - 53.9 - Small Value Procurement	April 2021	N/A	April 2021	April 2021	GAA	112,800.00	112,800.00		
	Capacity Building on Reading and Comprehension Skills and Strategies	CID	Shopping	April 2021	N/A	April 2021	April 2021	GAA	20,000.00	20,000.00		
	District Training on Content and Pedagogy of the K to 12 Basic Education Program in the New Normal	CID	Shopping	January 2021	N/A	January 2021	January 2021	GAA	20,000.00	20,000.00		
	Seminar-workshop on Utilization Appropriate Teaching and Learning Resources	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,000.00	20,000.00		
	Training Workshop on teaching and learning process	CID	Shopping	March 2021	N/A	March 2021	March 2021	GAA	20,000.00	20,000.00		
	Upskilling on Integrative Assessment	CID	Shopping	March 2021	N/A	March 2021	March 2021	GAA	20,000.00	20,000.00		
	InSet on the Use of Technology in online classes.	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,100.00	20,100.00		
	Conduct Training Workshop on Action Research for School Heads and School Research Coordinators	CID	Shopping	December 2021	N/A	December 2021	December 2021	GAA	20,000.00	20,000.00		
	Training Workshop on Action Research for School Heads and School Research Coordinators	CID	Shopping	April-May 2021	N/A	April-May 2021	April-May 2021	GAA	20,000.00	20,000.00		
	Training Workshop on Action Research for School Heads and School Research Coordinators	CID	Shopping	April-May 2021	N/A	April-May 2021	April-May 2021	GAA	20,000.00	20,000.00		
	2- Day Inset on how to give/ provide QA to LAS and other SLD's	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,000.00	20,000.00		
	Capacity Building on Theme- Based Assessment and Authentic Performance	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,000.00	20,000.00		
	Training Workshop on the Conduct of Project REA (Read at Home Project) for Lianga II District Reading Teachers	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,000.00	20,000.00		
	Training/Workshop on Creating E-Learning Videos for Kindergarten Teachers of Madrid I District	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,000.00	20,000.00		
	Panditrong Pagsasanay sa Pagtuturong Panliterasi para sa mga Gurong Key Stage 1	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,000.00	20,000.00		
	Spiritual Enhancement and Professional Development Training of Madrid II District Personnel	CID	Shopping	April 2021	N/A	April 2021	April 2021	GAA	20,000.00	20,000.00		
	Capacity Building on the Components of Schools-Based Management (SBM) for School Heads and School SBM Coordinators of San Miguel II District	CID	Shopping	March 2021	N/A	March 2021	March 2021	GAA	20,000.00	20,000.00		
	Training Workshop on ICT for School Administrators	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,000.00	20,000.00		
	District Seminar-Workshop on Action Research and Campus Journalism	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,000.00	20,000.00		
	InSet on the Use of Technology in the Management of Operations	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,000.00	20,000.00		
	Training Workshop on Translating Competencies into SMART Objectives	CID	Shopping	March 2021	N/A	March 2021	March 2021	GAA	20,000.00	20,000.00		
	Capacity Building for School Heads, Master Teachers and School Research Coordinators on Designing Classroom Action Research	CID	Shopping	February 2021	N/A	February 2021	February 2021	GAA	20,000.00	20,000.00		
	Celebration of National Disaster Resilience Month	SGOD	NP - 53.9 - Small Value Procurement	July 2021	N/A	July 2021	July 2021	GAA	100,000.00	100,000.00		
	Division Workshop on Profiling of Private Schools Offering Kindergarten, Elementary, and Junior and Senior High Schools in the New Normal	SGOD	Shopping	July 2021	N/A	July 2021	July 2021	GAA	20,000.00	20,000.00		
	Quarterly DMEA Presentation	SGOD	NP - 53.9 - Small Value Procurement	May, August, November, December 2021	N/A	May, August, November, December 2021	May, August, November, December 2021	GAA	130,000.00	130,000.00		

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	Table Validation of BEIS 2021	SGOD	NP - 53.9 - Small Value Procurement	March 2020	N/A	March 2020	March 2020	GAA	100,000.00	100,000.00		
	Revisiting of DEDP/ Program Implementation Review	SGOD	Shopping	February 2021	N/A	February 2021	February 2021	GAA	15,000.00	15,000.00		
	Seminar-Workshop on Quantitative and Qualitative Research	SGOD	NP - 53.9 - Small Value Procurement	April 2021	N/A	April 2021	April 2021	GAA	185,000.00	185,000.00		
	Rewards and Recognition cum Pasidungog sa Pinakamayaw 2021	SGOD	NP - 53.9 - Small Value Procurement	October 2021	N/A	October 2021	October 2021	GAA	158,650.00	158,650.00		
	Reorientation on Resource Mobilization dor District Partnership Focal Persons cum Recognition of Partners	SGOD	NP - 53.9 - Small Value Procurement	October 2021	N/A	October 2021	October 2021	GAA	100,000.00	100,000.00		
	Leadership Enhancement Workshop for Student Government Teacher-Advisers cum GAWAD SIKLAB 2021 (Search for Outstanding Student Government Teacher-Advisers and Organizations)	SGOD	NP - 53.9 - Small Value Procurement	December 2021	N/A	December 2021	December 2021	GAA	100,000.00	100,000.00		
	Training-Workshop on GAD Planning, Budgeting, and Auditing for School Leaders	SGOD	NP - 53.9 - Small Value Procurement	August 2021	N/A	August 2021	August 2021	GAA	68,950.00	68,950.00		
	Division Roll-out on the PPSH and PPSS	SGOD	NP - 53.9 - Small Value Procurement	April 2021	N/A	April 2021	April 2021	GAA	262,800.00	262,800.00		
	Training of Trainers on Teacher Induction Program	SGOD	NP - 53.9 - Small Value Procurement	April 2021	N/A	April 2021	April 2021	GAA	94,800.00	94,800.00		
	Training of Teacher Induction Program Evaluators	SGOD	Shopping	April 2021	N/A	April 2021	April 2021	GAA	38,600.00	38,600.00		
	On-boarding of Newly Hired Non-Teaching Personnel	SGOD	NP - 53.9 - Small Value Procurement	April 2021	N/A	April 2021	April 2021	GAA	81,300.00	81,300.00		
	Re-Orientation on the Use of the Learning and Development Information System (LDIS) and Continuing Professional Development (CPD) Credit Units Application	SGOD	Shopping	March 2021	N/A	March 2021	March 2021	GAA	44,900.00	44,900.00		
	Quarterly Financial Reconciliation Workshop	SGOD	NP - 53.9 - Small Value Procurement	March, June, September, December	N/A	March, June, September, December	March, June, September, December	GAA	100,000.00	100,000.00		
	Empowering Administrative Support Personnel	OSDS	NP - 53.9 - Small Value Procurement	October 2021	N/A	October 2021	October 2021	GAA	100,000.00	100,000.00		
	Orientation of Teacher I Applicants	OSDS	NP - 53.9 - Small Value Procurement	April 2021	N/A	April 2021	April 2021	GAA	50,000.00	50,000.00		
	Orientation of Applicants for Promotion	OSDS	NP - 53.9 - Small Value Procurement	June 2021	N/A	June 2021	June 2021	GAA	50,000.00	50,000.00		
	Webinar on School Titling for School Heads	OSDS	NP - 53.9 - Small Value Procurement	June 2021	N/A	June 2021	June 2021	GAA	100,000.00	100,000.00		
	Capacity-Building for District Property Custodians	OSDS	Shopping	September 2021	N/A	September 2021	September 2021	GAA	30,000.00	30,000.00		
	Performance Monitoring of the AOs	OSDS	NP - 53.9 - Small Value Procurement	March 2021	N/A	March 2021	March 2021	GAA	58,850.00	58,850.00		
	Personal Financial Management for Non-Teaching Personnel	OSDS	NP - 53.9 - Small Value Procurement	August 2021	N/A	August 2021	August 2021	GAA	120,000.00	120,000.00		
	Year-End Performance Review and Re-orientation of the KRA-based on Compendium of Division Personnel	OSDS	NP - 53.9 - Small Value Procurement	December 2021	N/A	December 2021	December 2021	GAA	100,000.00	100,000.00		
	Moral Recovery Program and Spiritual Enhancement	OSDS	NP - 53.9 - Small Value Procurement	December 2021	N/A	December 2021	December 2021	GAA	100,000.00	100,000.00		
	Frontline Service Training	OSDS	NP - 53.9 - Small Value Procurement	September 2021	N/A	September 2021	September 2021	GAA	50,000.00	50,000.00		



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DEFINITIONS

- PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency’s administrative operations or for the provisions of staff support to the agency’s administrative operations or for the provisions of staff support to the agency’s line functions.
- PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
- Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

Prepared by:

  
LEA G. CURIMBAO  
PDO II/BAC Secretariat

Certified Funds Available  
Certified Appropriate Funds Available

  
EPPIE P. CABRERA  
AO V - Budget Officer III

  
BETHANY E. CLIMACO, CPA  
Accountant III

Approved by:

  
JOSITA B. CARMEN, CESO V  
Head of Office/Agency



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