



REQUEST FOR QUOTATION (RFQ)

SOLI NO. 2021-033

To: **ALL ELIGIBLE SUPPLIERS**

I Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submit or send your quotation(s), duly signed by you or your representative, inside an I a sealed I envelope to the Bids and Awards Committee or its Secretariat on or before _____ at DepED Div. Office, Balilahan, Mabua, Tandag City care of JASMIN R. LACUNA, BAC Chair. Please write the Quotation No. 132, your business name and contact no. in front of you envelope. Quotation that exceeds the approved budget for the contract (ABC), (Your item/per lot) shall be rejected. Evaluation and award shall be done on a (per item/per lot) basis. For more information please call us at Telephone No. : (086) 211-4375 care of ENGR. LEA G. GURIMBAO, BAC Secretariat.

SHIRLENE E. CRABAJALES
 BAC Vice Chair

II Particulars


Item/ Lot No.	ITEM & DESCRIPTION / Technical Specifications	Approved Budget the Contract (ABC) in PhP	Quantity	Unit of measure	Brand and Model No.	Unit Cost
	INSECTICIDE , aerosol type, 600 ml. min		2.00	can		
	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)		15.00	bottle		
	PAPER, Multi-Purpose (COPY) A4, 70 gsm		100.00	ream		
	PAPER, Multi-Purpose (COPY) Legal, 70 gsm		100.00	ream		
	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min		4.00	book		
	TOILET TISSUE PAPER 2-plys sheets, 150 pulls		10.00	pack		
	GLUE, all purpose, gross weight: 200 grams min		25.00	jar		
	STAPLE WIRE, for heavy duty staplers, (23/13)		30.00	box		
	STAPLE WIRE, STANDARD, (26/6)		30.00	box		
	TAPE, MASKING, width: 24 mm (±1mm)		25.00	roll		
	TAPE, TRANSPARENT, width: 48mm (±1mm)		25.00	roll		
	TAPE, PACKAGING, width: 48mm (±1mm)		25.00	roll		
	TAPE, TRANSPARENT, width: 24 mm (±1mm)		30.00	roll		
	TAPE, TRANSPARENT, width: 48mm (±1mm)		30.00	roll		
	FLOURESCENT LAMP, 18 WATTS, Linear tubular (T8)		4.00	piece		
	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap		5.00	bottle		
	CLEANSER,SCOURING POWDER, 350g min./can		5.00	can		
	DETERGENT POWDER, all purpose, 1kg		5.00	pack		
	DISINFECTANT SPRAY, aerosol type, 400-550 grams		5.00	can		
	DUST PAN, non-rigid plastic, w/ detachable handle		20.00	piece		
	FLOOR WAX, PASTE, RED		15.00	can		
	MOP BUCKET, heavy duty, hard plastic		5.00	unit		
	MOP HANDLE, heavy duty, aluminum screw type		5.00	piece		
	MOP HEAD, made of rayon, weight: 400 grams min.		5.00	piece		
	RAGS, all cotton, 32 pieces per kilogram min.		2.00	piece		
	SCOURING PAD, made of synthetic nylon, 140 x 220 mm		5.00	pack		
	WASTE BASKE, non rigid plastic		10.00	piece		
	DATA FILE BOX, made of chipboard,with closed ends		10.00	piece		
	ENVELOPE, DOCUMENTARY, for A4 size document		1.00	box		
	ENVELOPE, DOCUMENTARY, for legal size document		1.00	box		
	ENVELOPE, EXPANDING, KRAFTBOARD, legal size doc		1.00	box		
	ENVELOPE, PLASTIC, 0.50mm thickness min		1.00	box		
	ENVELOPE,MAILING, white 80 gsm (-5%)		1.00	box		
	ERASER, FELT, for blackboard/whiteboard		15.00	piece		
	FILE ORGANIZER, expanding plastic, 12 pockets		5.00	piece		
	FOLDER, FANCY, for A4 size documents		2.00	bundle		
	FOLDER, FANCY, for legal size documents		2.00	bundle		
	FOLDER TAGBOARD, for A4 size documents		2.00	bundle		
	FOLDER TAGBOARD, for legal size documents		2.00	bundle		
	PAPER CLIP, vinyl/plastic coat, length 32mm min		30.00	box		
	PAPER CLIP, vinyl/plastic coat, length 48mm min		30.00	box		
	RING BINDER, 80 RINGS, plastic 32mm x 1.12mm		2.00	bundle		
	RUBBER BAND, 70 mm min lay flat lenthg (#18)		1.00	box		
	STAMP PAD, FELT, bed dimension: 60mm x 100mm min		2.00	piece		
	CUTTER BLADE, for heavy duty cutter		30.00	piece		
	PUNCHER, paper, heavy duty, with two hole guide		30.00	piece		
	SCISSORS, symmetrical, blade length: 65mm min		30.00	piece		
	STAPLER, STANDARD TYPE, load cap: 200 staples		30.00	piece		
	STAPLER, BINDER TYPE,heavy duty,desktop		1.00	unit		
	STAPLE REMOVER, PLIER TYPE		30.00	piece		
	INK CART, EPSON C13T664100 (T6641) Black		60.00	cart		
	INK CART, EPSON C13T664200 (T6641) Black		30.00	cart		

INK CART, EPSON C13T664300 (T6641) Black		30.00	cart		
INK CART, EPSON C13T664400 (T6641) Black		30.00	cart		
PHILIPPINE NATIONAL FLAG, 100% polyester		4.00	piece		
CHAIR, monoblock, monoblock,with backrest,w/o		25.00	piece		
SIGN PEN, BLACK, liquid/ gel ink, 0.5mm needle type		30.00	piece		
TOTAL	127,815.27				
For Office Supplies and Other Materials of Cresencio Lago NHS -JS- Marihatag, Surigao del Sur					

Delivery Period: 20 Days from Suppliers receipt of Purchase (PO)
Delivered to: DepED Cresencio Lago NHS -JS- Marihatag, Surigao del Sur
This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ

Suppliers Business Name				Tin. No.	
Address					
Telephone No.		Fax No.		Email :	
Suppliers Authorized Representative's Signature over Printed Name				Date	



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