



REQUEST FOR QUOTATION (RFQ)

SOLI NO. 2021-029

To: **ALL ELIGIBLE SUPPLIERS**

- I Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submit or send your quotation(s), duly signed by you or your representative, inside an I a sealed I envelope to the Bids and Awards Committee or its Secretariat on or before _____ at DepED Div. Office, Balilahan, Mabua, Tandag City care of JASMIN R. LACUNA, BAC Chair. Please write the Quotation No. 132, your business name and contact no. in front of you envelope. Quotation that exceeds the approved budget for the contract (ABC), (Your item/per lot) shall be rejected. Evaluation and award shall be done on a (per item/per lot) basis. For more information please call us at Telephone No. : (086) 211-4375 care of ENGR. LEA G. GURIMBAO, BAC Secretariat.

SHIRLENE E. CRABAJALES
BAC Vice Chair

II Particulars

Item/ Lot No.	ITEM & DESCRIPTION / Technical Specifications	Approved Budget the Contract (ABC) in PhP	Quantity	Unit of measure	Brand and Model No.	Unit Cost
1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)		5	bottle		
2	CARTOLINA, assorted colors		3	pack		
3	PAPER, Multi-Purpose (COPY) A4, 70 gsm		75	ream		
4	PAPER, Multi-Purpose (COPY) Legal, 70 gsm		5	ream		
5	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min		2	book		
6	TOILET TISSUE PAPER 2-plys sheets, 150 pulls		5	pack		
7	GLUE, all purpose, gross weight: 200 grams min		5	jar		
8	STAPLE WIRE, STANDARD, (26/6)		5	box		
9	TAPE, TRANSPARENT, width: 24mm (±1mm)		5	roll		
10	TWINE, plastic, one (1) kilo per roll		1	roll		
11	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap		1	bottle		
12	DETERGENT POWDER, all purpose, 1kg		4	pack		
13	DUST PAN, non-rigid plastic, w/ detachable handle		1	piece		
14	FLOOR WAX, PASTE, RED		4	can		
15	TRASHBAG, plastic, transparent		2	roll		
16	FLASH DRIVE, 16 GB capacity		5	piece		
17	CORRECTION TAPE, film base type, UL 6m min		5	piece		
18	FOLDER, FANCY, for A4 size documents		2	bundle		
19	FOLDER, FANCY, for legal size documents		1	bundle		
20	MARKER, PERMANENT, bullet type, black		5	piece		
21	PAPER CLIP, vinyl/plastic coat, length: 48mm min		5	box		
22	STAMP PAD, FELT, bed dimension: 60mm x 100mm min		1	piece		
23	CUTTER BLADE, for heavy duty cutter		2	piece		
24	PUNCHER, paper, heavy duty, with two hole guide		1	piece		
25	SCISSORS, symmetrical, blade length: 65mm min		5	pair		
26	STAPLER, STANDARD TYPE, load cap: 200 staples min		5	piece		
27	INK CART, EPSON C13T664100 (T6641), Black		20	cart		
28	INK CART, EPSON C13T664200 (T6642), Cyan		5	cart		
29	INK CART, EPSON C13T664300 (T6643), Magenta		5	cart		
30	INK CART, EPSON C13T664400 (T6644), Yellow		5	cart		
31	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip		5	piece		
32	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip		5	piece		

33	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip		5	piece		
34	Herbicides		1	gallon		
35	LED flourescent		3	piece		
36	Extension wire (5 meters)		2	length		
37	Multi Function PRINTER (Epson L3110)		3	piece		
38	Mefenamic Acid		2	stab		
39	Paracetamol		2	stab		
40	Loperamide		2	piece		
41	Betadine		2	btl		
42	Cotton		2	pack		
43	Band Aid		2	pack		
44	Gauze Pad		2	pack		
	Office Supplies and other materials of Mararag National High School SHS- Marihatag, Surigao del Sur					




Delivery Period:

Delivered to: DepED Mararag NHS-SHS - Marihatag, Surigao del Sur

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ

Suppliers Business Name				Tin. No.	
Address					
Telephone No.		Fax No.		Email :	
Suppliers Authorized Representative's Signature over Printed Name				Date	



 Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
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ISO Cert. No. AW/PH909100102

