



**REQUEST FOR QUOTATION (RFQ)**

SOLI NO. 2021-027

To: **ALL ELIGIBLE SUPPLIERS**

I Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submit or send your quotation(s), duly signed by you or your representative, inside an I a sealed I envelope to the Bids and Awards Committee or its Secretariat on or before at DepED Div. Office, Balilahan, Mabua, Tandag City care of JASMIN R. LACUNA, BAC Chair. Please write the Quotation No. 132, your business name and contact no. in front of you envelope. Quotation that exceeds the approved budget for the contract (ABC), (Your item/per lot) shall be rejected. Evaluation and award shall be done on a (per item/per lot) basis. For more information please call us at Telephone No. : (086) 211-4375 care of ENGR. LEA G. GURIMBAO, BAC Secretariat.

**SHIRLENE E. CRABAJALES**  
 BAC Vice Chair

II Particulars

Item/ Lot No.	ITEM & DESCRIPTION / Technical Specifications	Approved Budget the Contract (ABC) in PhP	Quantity	Unit of measure	Brand and Model No.	Unit Cost
1	Epson Printer		2	set		
2	Bond Paper, A4		80	ream		
3	Bond Paper, Legal		20	ream		
4	Elmer's Glue		18	btl		
5	Staple Wire #35		16	box		
6	Staple Wire #10		16	box		
7	Transparency Tape		32	roll		
8	Data File Box		10	pc		
9	Scissors #7		17	pc		
10	Stapler #35		17	pc		
11	Staple Remover		17	pc		
12	Calculator		5	pc		
13	PVC, A4		1	box		
14	Epson 003 Black Ink		7	btl		
15	Bond Paper, A4		80	ream		
16	Epson Ink		7	set		
17	Ring Binder		5	pc		
18	Photopaper		2	pack		
19	Ballpen		1	box		
20	Epson Ink		5	set		
21	Hand Sanitize		5	btl		
22	Alcohol		2	gal		
23	Philippine Flag		2	pc		
24	Battery, Double A		5	set		
25	Wall Clock		1	pc		
	Office Supplies and other materials of San Agustin CES- San-Agustin, Surigao del Sur					

Delivery Period:

Delivered to: DepED San Agustin CES - San Agustin, Surigao del Sur

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ

Suppliers Business Name		Tin. No.	
Address			
Telephone No.	Fax No.	Email :	

Suppliers Authorized Representative's Signature over Printed Name	Date	
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 Balilihan, Mabua, Tandag City, Surigao del Sur, 8300  
 (086) 211-3225  
 surigaodelsur.division@deped.gov.ph



ISO Cert. No. AW/PH909105102



