

INVITATION TO BID

FOR THE

PROCUREMENT FOR THE PRINTING OF RMA TOOLS & MATHEMATICS SUPPLEMENTARY RESOURCES WITH APPROVED BUDGET FOR CONTRACT WORTH ONE MILLION, SEVEN HUNDRED SIXTY SIX THOUSAND AND EIGHT HUNDRED PESOS (1,766,800.0000)

Stock No.	Unit	Item Description	Quantity	Unit	Total Cost
				Cost	
LOT A					
	ream	A4 Bond Paper GSM 80, Substance 24 (Laser & Copy paper)	6,871	250.00	1,717,750.00
	box	Heavy Duty Staple Wire	1635	30	49,050.00
		<i>Specification: Size 23/13, minimum 1000 pcs per box</i>			
		<i>Note: to be delivered in 22 District Offices of DepEd Surigao del Sur with free delivery Cost</i>			
		<i>submit samples with Authorized Certificate of Distributorship/Dealership issued by concerned Manufacturer. Failure to do so shall be ground for disqualification</i>			
		TOTAL			1,766,800.00

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

1. The DepEd, through the Bids and Awards Committee (BAC), now invites bids for the above Procurement Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
2. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
3. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
4. Interested bidders may obtain further information from the DepEd Schools Division Office Surigao del Sur at Telephone/Cellphone No. 09853432707 and inspect the Bidding Documents at the address indicated herein for issuance of Bidding Documents during office hours.
5. For those who are interested to purchase the Bidding Documents, a complete set of Bidding Documents shall be acquired from June 23, 2025 to July 07, 2025 by

interested Bidders from the Bids and Awards Committee Secretariat DepEd SDO – Surigao del Sur only, upon accomplishing a bidder’s information sheet and payment of a non-refundable fee for the Bidding Documents to the DepEd Cashier. Amount of Bidding Documents shall be 5,000.00 Philippine Pesos

6. The Department of Education - Surigao del Sur Division will hold a Pre-Bid Conference on June 23, 2024 (Monday) 9:30 AM; 3rd Floor, Division Office Conference Hall, Balilahan, Mabua, Tandag City and through video conferencing or webcasting via <https://tinyurl.com/2rrat8sj> which shall be open to prospective bidders.
7. Prospective Bidders who intend to participate are required to communicate with the BAC Secretariat through email at surigaodelsur.procurement@deped.gov.ph for confirmation and accomplish the Online Pre-bid Conference Form provided (Annex B) on or before June 23, 2025 (Monday) 9:30 AM Upon receipt of this form, the BAC Secretariat will send the link of the meeting.
8. Submission of Bids must be dropped at the drop box provided at 3rd Floor Conference Hall DepEd Surigao del Sur Division, Balilahan, Mabua, Tandag City July 07, 2025 (Monday), at exactly 9:30 AM, Philippine standard time. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
10. Bid opening shall be on July 07, 2025 (Monday), at exactly 9:30 AM; 3rd Floor, Division Office Conference Hall, Balilahan, Mabua, Tandag City. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity and also via Microsoft teams <https://tinyurl.com/bdf4s87c> For the purpose of constituting a quorum, both the physical and virtual presence of the BAC and TWG members shall be considered pursuant to GPPB Resolution No. 09-2020.
11. The DepEd - *Surigao del Sur Division* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:
BAC SECRETARIAT
Balilahan, Mabua, Tandag City
surigaodelsur.procurement@deped.gov.ph
09853432707
depedsurigaodelsur.com
13. You may visit the following websites:
For downloading of Bidding Documents:
<https://notices.philgeps.gov.ph/>
<https://www.deped.gov.ph/>

Date: June 11, 2025

LAILA F. DANAQUE, EdD, CESO VI
(SGD)
Chairperson