



Republic of the Philippines  
**Department of Education**

Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

**Office of the Schools Division Superintendent**

June 11, 2021

Division MEMORANDUM  
 No. 261, s. 2021

**CEILING AMOUNT FOR MEALS, SNACKS AND ACCOMMODATION ON THE  
 CONDUCT OF TRAININGS/ACTIVITIES WITHIN THE DIVISION**

1. Please be informed that effective June 14, 2021, all trainings/activities must follow this tariff in their training design/proposal to wit:

Breakfast	Php 150.00
Snack	Php 75.00
Lunch	Php 250.00
Dinner	Php 250.00
Accommodation	Php 800.00/person

2. Immediate and wide dissemination and strict compliance with this Order is hereby directed.

  
**JOSITA B. CARMEN, CESO V**  
 Schools Division Superintendent

Encl.: As stated  
 Reference:

To be indicated in the Perpetual Index  
 under the following subjects:

CTCCC//DM-MEMO  
 261 /June 11, 2021



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