



Republic of the Philippines  
**Department of Education**

Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

**Office of the Schools Division Superintendent**

**June 10, 2021**

Division MEMORANDUM

No. 260 , s. 2021

**VIRTUAL MEETING OF ALL EDUCATION PROGRAM SUPERVISORS/  
 COORDINATORS WITH ALL PUBLIC SCHOOLS DISTRICT  
 SUPERVISORS/DISTRICT IN-CHARGE**

To : All Education Program Supervisors/Coordinators  
 All Public Schools District Supervisors/In Charge  
 This Division

1. In the event that School Heads, District Supervisors/In-Charge and the Education Program Supervisors/Coordinators are preparing for the Q2 SMEA, DISMEA, DMEA, a virtual meeting is scheduled tomorrow, June 11, 2021 at 1:00-5:00pm .
2. The agenda are as follows:
  - a. Levelling-off on the Processes and the KPIs in the SMEA reports
  - b. Re-orientation on the RPMS-SMEA based reports of School Heads
3. Participants to this meeting are the 15 CID EPS/Coordinators and the 34 PSDS/DICs.
4. SEPS Voltair C. Asildo, Ucille P. Galvez and Carlos Tian Chow C. Correos are the Resourse Persons during the Re-orientation and Levelling-Off.
5. The meeting link will be sent later.
6. Your 100% attendance is desired.

**JOSITA B. CARMEN, CESO V**  
 Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
 under the following subjects:

VIRTUAL MEETING

RPMS-SMEA

LEVELLING-OFF

CAC//DM- **VIRTUAL MEETING OF ALL EDUCATION PROGRAM SUPERVISORS/  
 COORDINATORS WITH ALL PUBLIC SCHOOLS DISTRICT SUPERVISORS/DISTRICT IN-CHARGE**

260 /JUNE 10, 2021



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