



Republic of the Philippines
Department of Education

Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

June 2, 2021

Division MEMORANDUM

No. *236*, s. 2021

ACCOMPLISHMENT OF SELF-LEARNING MODULES [CENTRAL OFFICE-DEVELOPED (SLM) AND LOCALLY DEVELOPED (PPE)] AND LEARNING ACTIVITY SHEETS (DISTRICT/RO-INITIATED LAS) SITUATION REPORT

To : Public Schools District Supervisors
 District In Charge
 Elementary and Secondary School Heads
 School and District Property Custodian Designates

1. In our commitment to efficiently and effectively monitor the implementation of the Basic Education Learning Continuity Plan (BE-LCP) particularly the provision and utilization of learning resources (LRs), we ensure compliance with pertinent rules in keeping and safeguarding the said LR against loss or wastage.
2. Under the COA rules and regulations and as mandated by Division Memorandum No. 443, s. 2020 Re: Further Action for Retrieved Learning Resources, all printed SLMs and other LR should be retrieved for booking-up and inventory.
3. To account for the current situation of the LR printed and distributed for SY 2020-2021, particularly Quarters 1 and 2, the following should be complied with by the following concerned personnel for the Department's informed evaluation of the implementation of the BE-LCP, gather accurate data on LR provision gaps, and identify requirements needed for SY 2021-2022.
 - 3.1. *All School Heads of Elementary and High Schools (Junior and Senior), thru the School Property Custodian Designate, shall accomplish the form offline which can be downloaded from <https://tinyurl.com/SLMsInventoryForms>. Accomplishment of the form shall be materialized on or before June 11, 2021.*
 - 3.2. *Schools shall then submit to their respective District Supervisors thru the District Property Custodian Designates, who in turn shall consolidate the data following the same form/template from <https://tinyurl.com/SLMsInventoryForms> but replaced with District name instead of School name and submit to the Division Supply Officer. District Property Custodian Designates shall attend a **virtual orientation** by the Bureau of Learning Resources – Central Office **on June 4, 2021 at 1:00 o'clock in the afternoon**. Link will be shared thru FB Messenger. Accomplishment of the form shall be materialized on or before June 15, 2021.*



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Date: 4/22/2021

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- 3.3. *The Division Supply Officer, in collaboration with the Division Librarian, shall consolidate the reports and accomplish the regional Google Sheet link: <http://bit.ly/SLMs-Inventory-CARAGA> under the supervision of the Division LR Supervisor. Accomplishment of the form shall be materialized on or before June 17, 2021.*
4. Submission of duly signed offline version of the reports to the Regional Office shall be on or before June 18, 2021.
5. Immediate dissemination of and compliance with this memorandum is desired.


JOSITA B. CARMEN, CESO V
Schools Division Superintendent
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Encl.: As stated
Reference: None

To be indicated in the Perpetual Index
under the following subjects:

SLM/LAS

SITUATION REPORT

BLA//DM-MEMO
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