



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

22 April 2021

Division MEMORANDUM

No. 11, s. 2021

To : Chiefs of SGOD and CID
Education Program Supervisors
Public Schools District Supervisors / District-in-Charge
Senior Education Program Specialists / Education Program Specialist II
School Heads / Teachers-in-Charge
All Teachers and Master Teachers
This Division

**SUBMISSION OF RE-ENTRY ACTION PLAN (REAP) OF ALL
RETURNING SCHOLARS OF DEPED-SURIGAO DEL SUR**

1. The Department of Education Caraga Regional Office, through the Human Resource and Development Division and NEAP-Caraga, conducted the DepEd-Caraga Scholars' Circle last April 19 to 21, 2021 via Zoom Application.
2. The REAP enables the returning scholars to use their new or enhanced competencies in addressing problems in the workplace.
3. The REAP must be implemented within one or two years after the scholarship so the returning scholars must submit their REAP to the SDO at most two weeks after the end of their program or course.
4. In this light, all returning scholars who availed programs/courses offered since January 2019 must submit two copies of their **REAP** and **Pledge of Commitment** to the SGOD Office on or before **April 30, 2021**.
5. Since the implementation will be monitored regularly by the SGOD-HRD using the prescribed template of the RO, the scholars need to submit a **Progress Report** of their implementation as required.
6. For this reason, scholars who completed their program or course in 2019 and 2020 must include a Progress Report in their submission on or before **April 30, 2021**.
7. Using DepEd e-mail and for ease and facility, the templates may be downloaded from this link: **<https://tinyurl.com/SuREAPtemplates>**
8. All scholars who took their programs since 2012 are requested to register not later than **April 30, 2021** through this Google Form: **<https://tinyurl.com/SurScholarCircle>**



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
(086) 211-3225
surigaodelsur.division@deped.gov.ph

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9. The School Heads and Public Schools District Supervisors of the scholars must also provide technical assistance and conduct monitoring on the latter's implementation based on the REAP Strategy they have prepared.
10. The following participants of the DepEd-Caraga Scholars' Circle Convergence are required to submit two (2) printed copies of their REAP to the SGOD-HRD not later than April 28, 2021.

Name	Position	Work Station / Office
EDISSA E. YAP	Teacher III	Adlay Primary School / Tago II
MANUEL B. REYES III	Master Teacher I	Maglambing Integrated School / Tagbina II
MAURICE GAY A. TAJONERA	Head Teacher III	Union National High School / Madrid I
RACHEL METHUSELAH R. CUMAHIG	Principal III	Tagbina National High School / Tagbina I

11. For your guidance and strict compliance. Immediate and widest dissemination of this Memorandum is desired.

JOSITA B. CARMEN, CESO V
 Schools Division Superintendent

Encl.: None

References: Regional Memorandum No. 175, s. 2021

To be indicated in the Perpetual Index

under the following subjects:

SCHOLARSHIPS

SCHOLARS' CIRCLE

TEMPLATES

MAN/DM- SUBMISSION OF RE-ENTRY ACTION PLAN (REAP) OF ALL RETURNING SCHOLARS OF DEPED-SURIGAO DEL SUR

191 / April 22, 2021



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