



Republic of the Philippines  
**Department of Education**

Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

**Office of the Schools Division Superintendent**

**Date: April 19, 2021**

Division MEMORANDUM  
 No. 183 , s. 2021

**ORIENTATION ON THE DEPED MEMORANDUM 14, S. 2021 OR THE INTERIM GUIDELINES ON THE PREPARATION, SUBMISSION AND CHECKING OF SCHOOL FORMS FOR SCHOOL YEAR 2020-2021**

To : Public Schools District Supervisor/District In-Charge  
 Public and Private Elementary and Secondary School Heads  
 This division

1. In reference to DepEd Memorandum 14, s 2021 entitled “Interim Guidelines on the Preparation, Submission and Checking of Forms for the School Year 2020-2021, DepEd Surigao del Sur Division through the Planning and Research Unit of the School Governance and Operations Division will be conducting an orientation meeting this afternoon to the following clusters.

CLUSTER	DATE, TIME	PARTICIPANTS
Cluster I Lingig to Barobo	April 19, 2021 1:00 -2:30 PM	Administrative Officer II School Heads
Cluster II Liangá to San Miguel	April 19, 2021 2:35 -4:00 PM	Administrative Officer II School Heads
Cluster III Tago to Carrascal	April 19, 2021 4:05 -5:00 PM	Administrative Officer II School Heads

2. The activity aims to:
  - a. Orient the participants on the new school forms for School Year 2020-2021;
  - b. Clarify/ discuss issues and concerns in the implementation of the said memorandum.
3. Immediate dissemination of and strict compliance with the Memo is directed.

**JOSITA B. CARMEN, CESO V**  
 Schools Division Superintendent



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300  
 (086) 211-3225  
 surigaodelsur.division@deped.gov.ph



ISO Cert. No. AW/PH909100102



Republic of the Philippines  
**Department of Education**  
Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

---

Encl.: None

Reference: DepEd Memorandum No. 014, s. 2021

To be indicated in the Perpetual Index  
under the following subjects:

Checking of Forms

Planning

Enrollment

UPG//DM- Guidelines on the Preparation, Submission and Checking of School  
Forms for School Year 2020-2021

183 /April 19, 2021



 Balilahan, Mabua, Tandag City, Surigao del Sur, 8300  
 (086) 211-3225  
 surigaodelsur.division@deped.gov.ph



ISO Cert. No. AW/PH909100102