



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

January 09, 2022

Division MEMORANDUM

No. 021, s. 2023

To : Assistant Schools Division Superintendent
SGOD and CID Chiefs
ALL Program Owners / Responsible Persons
Division GAD Focal Point System
This Division

SUBMISSION OF SIGNED HARCOPY OF ACCOMPLISHED PIMME FOR 2022

1. The **Project Implementation and Monitoring and Evaluation (PIMME)** is one of the checklists found in the Harmonized Gender and Development Guidelines and is used to assess the degree to which the project meets each requirement at each of the two stages of the project cycle.
2. Its Box 16 contains four core elements for a gender-responsive project management and implementation, while its box 17 presents the checklist for project monitoring and evaluation.
3. The PIMME shall also for part of the attachments for every Completion Report submitted for the programs, projects, and activities being implemented in this Division. The template can be downloaded from this link: **<https://tinyurl.com/SurGADAccomp-PIMMETool>**
4. **All Program Owners and/or Responsible Persons** are hereby required to submit the signed hard copy of their accomplished PIMME to the SGOD Office **on or before 12 January 2023, 5:00 p.m.**
5. The **Division GFPS M&E Chair Mark Rolyn P. Piedad, SEPS - M&E** shall compile all accomplished PIMME and submit to the **GFPS Secretariat Chair Erlyn G. Mangadlao, EPS II - HRD** for these files to be attached in the Annual GAD Accomplishment Report of the implementing year.
6. For your guidance and action. Immediate dissemination of this Office Memorandum is desired.

JOSITA B. CARMEN, CESO V
Schools Division Superintendent





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Encl.: none

Reference/s: none

To be indicated in the Perpetual Index
under the following subjects:

PIMME Checklist GAD Accomplishment Report

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