



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

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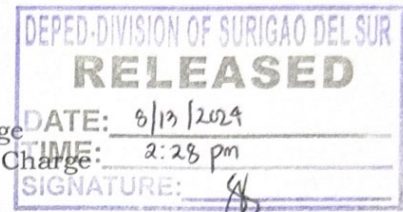
August 13, 2024
6GY33847-2024

Office of the Schools Division Superintendent

August 13, 2024

Division MEMORANDUM
No. 339, s. 2024

To : CID & SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors & District-in-Charge
School Heads/Principals/Head Teachers/Teachers-in-Charge
PDC Committee
This Division



**DIVISION MONITORING OF LEARNING ACTION CELL (LAC) SESSIONS
AND SUBMISSION OF LAC PLAN FOR S.Y. 2024-2025**

1. In pursuit of the Schools Division of Surigao del Sur to support the continuing professional development of its teaching personnel, the Division continuously adheres to the effective implementation of DepEd Order 35, s. 2016.
2. The Learning Action Cell shall be sustained by conducting it at least once a month in any modality. Department of Education suggests the following broad areas of discussion from which specific topics may be deduced:
 - a. Learner Diversity and Student Inclusion;
 - b. Content and Pedagogy of the MATATAG Curriculum
 - c. Assessment and Reporting in the MATATAG Curriculum
 - d. 21st Century Skills and ICT Integration in Teaching and Assessment; and
 - e. Curriculum Contextualization, Localization, and Indigenization.
3. In selecting subjects for the LAC sessions, school shall be guided by the Professional Development (PD) Priorities for Teachers which is drawn from the Philippine Professional Standards for Teachers (PPST). The PD priorities shall adhere to the provisions defined in Item VI, Nos. 16-18 of DO 001, s. 2020 which states among others, that PD priorities shall allow flexibility for specific local needs, priorities, and emerging developments in teacher professional development.
4. Relative to this, all schools are directed to submit the following report on or before 19 August 2024 in the Google link: <https://forms.office.com/r/9zx5gVHDDS>
 - a. School Learning Action Cell (LAC) Plan for the School Year 2024-2025 (*pdf file*)
 - b. SLAC Accomplishment Report for the School Year 2023-2024 (*pdf file*)
(*Note: duly signed by the School Head and the PSDS*)
5. To ensure proper LAC implementation, the Education Program Supervisors, Public Schools District Supervisors, School Management Monitoring and Evaluation Section, and Human Resource Development Section are directed to



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monitor the conduct of School LAC Sessions using the School Learning Action Cell Monitoring Tool 1 and 2.

6. The following documents and templates can be downloaded via <https://tinyurl.com/SUR-LACTemplate>
- a. LAC Plan Template
 - b. LAC Session Template (Activity Design)
 - c. LAC Attendance Template
 - d. Form 1 LAC Profile Template
 - e. Form 2 LAC Facilitator Information Template
 - f. Monitoring and Evaluation Tools (1 & 2)
 - g. Division Learning Action Cell Action Plan
7. Traveling expenses during the monitoring and observation visits of the Division Personnel, including the PSDSs, shall be charged against the Division MOOE and other sources of subject to usual accounting and auditing rules and regulations.
8. For Immediate and widest dissemination of this Memorandum to all concerned is highly desired.

LORENZO O. MACASOCOL, PhD, CESO V

Schools Division Superintendent *[Signature]*

Encl.: none

References: DepEd Order 35, S. 2016

To be indicated in the Perpetual Index
under the following subjects:

By the Authority of the SOS:

[Signature]
FLUEN L. COS, PhD
Chief CID

PROFESSIONAL DEVELOPMENT LEARNING ACTION CELL

EGM/DM- DIVISION MONITORING OF LEARNING ACTION CELL (LAC) SESSIONS AND SUBMISSION OF LAC PLAN 737/Aug 13, 2024