




Republic of the Philippines  
**Department of Education**  
 Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

DEPED-DIVISION OF SURIGAO DEL SUR  
**RELEASED**  
 DATE: Dec. 23, 2025  
 TIME: 2:08 pm  
 SIGNATURE: 

Division MEMORANDUM  
 No. 569, s. 2025

To: Schools Division Research Committee  
 Public Schools District Supervisors/ District In-Charge  
 District Research Committee  
 District Research Coordinators  
 Researchers

REITERATION OF DIVISION MEMORANDUM NO. 432, S. 2025 – SUBMISSION OF THE SY 2025–2028 ENHANCED SCHOOL IMPROVEMENT PLAN (ESIP)

1. This is to reiterate the provisions of Division Memorandum No. 432, s. 2025 regarding the submission of the SY 2025–2028 Enhanced School Improvement Plan (ESIP), the deadline of which was October 27, 2025.
2. In line with this, all schools that failed to submit their ESIP within Calendar Year (CY) 2025 are hereby directed to comply with the following:
  - a. Before submission of the ESIP in January 2026, the school concerned shall submit a Letter of Explanation addressed to the Schools Division Superintendent, stating the reason for the delay.
  - b. The ESIP submission will only be accepted and approved upon compliance with the above requirement.
3. Immediate and strict compliance is expected.

**LORENZO O. MACASOCOL, PhD, CESO V**  
 Schools Division Superintendent

Encl.: As Stated  
 References: None  
 To be indicated in the Perpetual Index  
 Under the following subjects:

PLAN

SGOD/upg  
 12/23/2025



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