




Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

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DEPED-DIVISION OF SURIGAO DEL SUR
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Division MEMORANDUM
 No. 470, s. 2025

To: Chief of CID and SGOD
 Public Schools District Supervisors/ District In-Charge
 Elementary and Secondary School Heads
 Division Planning Team

**ONLINE ORIENTATION ON THE CRAFTING OF THE SY 2025–2028 SCHOOL
 IMPROVEMENT PLAN FOR NEWLY DESIGNATED SCHOOL HEADS**

1. To ensure that newly-designated school heads are capacitated in the development of their respective School Improvement Plans (SIPs) for SY 2025–2028, the Schools Division of Surigao del Sur shall conduct an Orientation on the Crafting of the SY 2025–2028 SIP on October 28, 2025 (Tuesday) via Microsoft Teams, from 8:00 AM to 5:00 PM.
2. The orientation aims to:
 - a. Provide an overview of the SIP process aligned with DepEd policies and guidelines;
 - b. Guide school heads in identifying priority improvement areas using data-driven approaches;
 - c. Ensure alignment of SIPs with the Division Education Development Plan (DEDP) and the Basic Education Development Plan (BEDP) 2030.
3. Participants are expected to:
 - a. Attend the online orientation punctually;
 - b. Prepare relevant school data (SIP Annexes)
4. The link to the Microsoft Teams meeting will be sent through the official Division communication channels.
5. For information, guidance, and strict compliance.

LORENZO O. MACASOCOL, PhD, CESO V
 Schools Division Superintendent

Encl.: None
 References: None

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Under the following subjects:

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SGOD/upg
10/27/2025