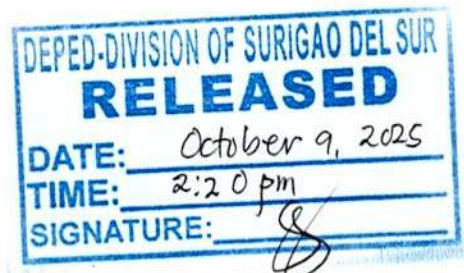




Republic of the Philippines  
**Department of Education**  
Caraga Region

**SCHOOLS DIVISION OF SURIGAO DEL SUR**



DIVISION MEMORANDUM  
No. **434**, s. 2025

To: ASDS  
Division Chiefs  
All Education Program Supervisors  
Section Heads  
Program Owners  
All other concerned

**DIVISION PROGRAM IMPLEMENTATION REVIEW AND  
PLAN ADJUSTMENT (PIRPA)**

1. In line with the commitment to enhance the monitoring and evaluation of the progress of various programs implemented within the division, the Schools Division of Surigao del Sur will conduct the Division Program Implementation Review and Plan Adjustment (PIRPA) on October 16-17, 2025. The venue will be at ALIMA ARQ Resort, San Agustin, Surigao del Sur.
2. The activity aimed at evaluating the progress and effectiveness of ongoing programs within the division. It provides a systematic approach to assess whether program objectives are being met, identify challenges or gaps, and make necessary adjustments to improve implementation outcomes.
3. Unit and Section Heads and Division Focal Persons are requested to prepare and bring the following reports or data during the activity:
  - a. Accomplished Annual Implementation Plan (AIP) 2025
  - b. Accomplished Work and Financial Plan (WFP) for 2025
4. Expected participants are the ASDS, Unit and Section Heads, Division Focal Persons, and select PSDS/DICs. Attached is the Authority to Travel document for the participants.
5. The participants are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity, and any necessary medications.

6. All expenses incurred during the conduct of this activity, which include meals, and travel expenses, shall be charged against Division MOOE Funds. All expenses must be subject to the usual accounting and auditing rules and regulations.
7. For further inquiries and clarification, you may contact Ms. Erlyn G. Mangadlao, SEPS – HRD and Mr. Marjun P. Ordoña, EPS II-HRD, through email at [surigaodelsur.hrd@deped.gov.ph](mailto:surigaodelsur.hrd@deped.gov.ph).
8. For the immediate and wide dissemination of this memorandum to all concerned is highly appreciated.

  
**LORENZO O. MACASOCOL, PhD, CESO V**  
Schools Division Superintendent

Encl.: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

AWARDS

RECOGNITION

SGOD/egm  
10/18/2025

### DETAILED PROGRAM OR COURSE MATRIX

SCHEDULE OF ACTIVITY	
MORNING (Day 1) 8:00 – 9:00 am	Preparation and Arrival / Registration
9:00 am – 10:00 am	Preliminaries - Nationalistic Song/Philippine National Anthem – AVP - Ecumenical Prayer – AVP - Acknowledgement of Participants - Erlyn G. Mangadlao – SEPS- HRD - Opening Remarks - Laila F. Danaque, EdD, CEVO VI - Statement of Purpose - Lorenzo O. Macasocol, PhD, CESO V Schools Division Superintendent - House Rules and NORMS - Jayson M. Orozco – SEPS-SMME
10:00 am – 10:30 am	MOL
10:30 – 12:00 pm	Presentation of the Program Implementation Plan (AIP) of the OSDS - Per program owner
2:30 – 2:45 pm 15min	Health Break
2:46 – 4:45 pm 2hrs	Cont. Presentation of the Program Implementation Plan (AIP) of the OSDS - Per program owner - feedback and critiquing
4:45 – 6:30 pm 45 mins	Presentation of the Program Implementation Plan (AIP) of the SGOD - Per program owner - feedback and critiquing
6:30 – 7:30 pm 1hr	Dinner
7:30 – 8:00 PM 30 mins	Wrap-up QAME Online Survey Debriefing



<b>Day 2</b>	
6:00 – 7:30 am 1 hr and 30mins	Breakfast and arrival
7:30 – 8:30 am 1 hr	Registration Management of Learning
8:30 – 10:00 am 1 hr and 30mins	Cont. Presentation of the Program Implementation Plan (AIP) of the SGOD <ul style="list-style-type: none"> <li>- Per program owner</li> <li>- feedback and critiquing</li> </ul>
10:00 – 10:15 mins	Health break
10:15 – 12:00 nn	Presentation of the Program Implementation Plan (AIP) of the SGOD <ul style="list-style-type: none"> <li>- Per program owner</li> <li>- feedback and critiquing</li> <li>-</li> </ul>
12:00 – 1:00 pm	Lunch
1:00 – 3:00 pm 2 hrs	Presentation of the Program Implementation Plan (AIP) of the Curriculum Implementation Division (CID) <ul style="list-style-type: none"> <li>- Per program owner</li> <li>- feedback and critiquing</li> </ul>
3:15 – 6:00 pm 2hrs and 15mins	Cont. Presentation of the Program Implementation Plan (AIP) of the Curriculum Implementation Division (CID) <ul style="list-style-type: none"> <li>- Per program owner</li> <li>- feedback and critiquing</li> </ul>
6:00 – 6:30 PM	Reflection Journal Closing Program Word of challenge – Lorenzo O. Macasocol, PhD CESO V Schools Division of Superintendent  Announcements <ul style="list-style-type: none"> <li>• QAME Online Survey</li> <li>• Attendance</li> <li>• Wrap-up</li> </ul> Awarding of Certificates Photo Opportunities Closing Prayer Debriefing
6:30 – 7:30 pm	Dinner
	<b>Home sweet home - 😊</b>