

DEPED-DIVISION OF SURIGAO DEL SUR

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Republic of the Philippines
Department of Education
Caraga Region

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SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

September 13, 2024

Division MEMORANDUM
No. 799, s. 2024

COMPOSITION OF DEPED SCHOOLS DIVISION OF SURIGAO DEL SUR
PROFESSIONAL DEVELOPMENT (PD) PROGRAM EVALUATORS

To: Division Chiefs
Public Schools District Supervisors/ District In-Charge
Elementary and Secondary School Heads and Teachers
This division

1. Anchored to the constitutional mandate of the Department of Education to provide every Filipino with access to quality basic education through the conduct of programs, projects, and activities (PPAs) aimed towards the continuing Professional Development (PD) of its personnel especially in schools and learning center and with refence to DM-OUROD-2024-0427, this Office through the National Educators Academy of the Philippines (NEAP)-Caraga, together with the SDO Surigao del Sur hereby disseminates the composition of DepEd – Schools Division of Surigao del Sur Professional Development (PD) Evaluators.
2. Below is the composition of DepEd Schools Division of Surigao del Sur Professional Development (PD) Evaluators:

Function	Name
PD Program Design Evaluators	
School Governance and Operations Division Chief	Carlos Tian Chow C. Correos
Human Resource and Development	Erlyn G. Mangadlao
	Marjun P. Ordoña
PD Content Evaluators	
Curriculum and Implementation Division Chief	Fluellen L. Cos, Phd
Learning Area Specialists:	
Mathematics/Kindergarten	Regina Euann A. Puerto
English	Jonathan L. Ambel
MAPEH	Elnie Anthony P. Barcena
Filipino	Irene G. Grumez
TLE	Encarnacion M. Padua
Science	Ressil L. Tersona



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Aralin Panlipunan/Special Education	Analiza G. Doloricon
Alternative Learning System (ALS)/IP Education	Menerba M. Dapar
Values Education and GMRC	Megenila C. Guillen
Learning Resource Materials	Alex S. Mistula

3. A Team of PD Program Evaluators shall likewise be formed in the Schools to review and equality assurance of Professional Development (PD) Programs developed by the schools.
4. School PD Program Evaluators shall be composed of the following:
 - a. Master Teacher/School Head
 - b. Teacher Representative per Grade Level
5. School PD Program Evaluator shall submit list in PDF file through MS Form at <https://forms.office.com/r/8DA1fEh6Yr> on or before September 20, 2024.
6. Below are the duties of the PD Program Evaluators per DepEd Memorandum No. 44, s. 2023 titled Interim Guidelines for Quality Assurance and Monitoring and Evaluation of NEAP Core Programs:

a. PD Program Design Evaluators

- i. Review and evaluate each element in the detailed PD Program designed based on the quality standards set.
- ii. Evaluate the evidence of each quality standard in the relevant section of the detailed PD Program Design.
- iii. Evaluate the alignment of the objectives with the session content, methodology/activities, outputs and intended learning outcomes.
- iv. Ensure the alignment of the proposal to the Philippine Professional Standards for Teachers and School leaders.
- v. Check individual attachment for consistency, accuracy, and compliance with the requirements.
- vi. Consolidate the result of the evaluation through the Quality Assurance Recommendation Form.
- vii. Prepare clearly articulated recommendations for PD programs that failed to meet the QA standards, for compliance of the PD Program owner.
- viii. Endorse the QA recommendations to the QA Certification approver.

b. PD Program Content Evaluators

- i. Evaluate the proposal based on the alignment of the objectives, content, methodology, and output with the Philippine Professional Standards for Teachers (PPST)/Philippine Professional Standards for School Heads (PPSSH)/ or the Philippine Professional Standards for Supervisors (PPSS).



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- ii. Evaluate the appropriateness, accuracy, and adequacy of the content based on the identified developmental needs of the target participants.
 - iii. Evaluate the structure and sequence of the content areas.
 - iv. Evaluate the alignment of the content areas with the curriculum standards.
 - v. Assure the quality of the resource package (session guides, slide decks, and participant's hand-outs) based on appropriateness, accuracy, and adequacy of content to support the attainment of the learning objectives.
 - vi. Consolidate the results of evaluation through the Quality Assurance Recommendation Form.
 - vii. Prepare clearly articulated recommendations for PD Programs/Courses that failed to meet the QA standards, for compliance of the PD Program owner.
 - viii. Endorse the QA recommendations to the QA Certification approver.
7. For further inquiries and clarification, you may contact Ms. Erlyn G. Mangadlao, SEPS II – HRD, through contact no. 09073950090 or email at surigaodelsur.hrd@deped.gov.ph.
8. For immediate and wide dissemination, and compliance

LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent

Encl.: none

References: Memorandum DM-OUHROD-2024-0427
DepEd Memorandum No. 44, s. 2023
Regional Memorandum No. 0916, 2024

By the authority of the Schools Division Superintendent:


LAILA F. DANAQUE EdD., CESO VI
Assistant Schools Division Superintendent

HRD/EGM//DM- COMPOSITION OF DEPED SCHOOLS DIVISION OF SURIGAO DEL SUR PROFESSIONAL DEVELOPMENT (PD)
PROGRAM EVALUATORS hgg /September 13, 2024



Republic of the Philippines
Department of Education
 CARAGA REGION



REGIONAL MEMORANDUM

No. **0916**, s. 2024

To: Schools Division Superintendents
 RO & SDO Functional Division Chiefs
 All Others Concerned

**COMPOSITION OF DEPED CARAGA REGIONAL PROFESSIONAL
 DEVELOPMENT (PD) PROGRAM EVALUATORS**

1. Anchored to the constitutional mandate of the Department of Education to provide every Filipino with access to quality basic education through the conduct of programs, projects, and activities (PPAs) aimed towards the continuing professional development (PD) of its personnel especially in schools and learning center and with reference to DM-OUHROD-2024-0427, this Office through the National Educators Academy of the Philippines (NEAP)-Caraga hereby disseminates the composition of **DepEd Caraga Regional Professional Development (PD) Evaluators**.
2. Below is the composition of DepEd Caraga Regional Professional Development (PD) Evaluators:

Function	Name
PD Program Design Evaluators	
Human Resource Development Division (HRDD) Chief	Flordelisa R. Dalin
	Marlyne M. Villareal
	Junnah B. Tiu
	Roy S. Rele
	Elmer Augustus F. Conde
PD Content Evaluators	
Curriculum and Learning Management Division (CLMD) Chief	Bernabe L. Linog
Learning Area Specialists:	
Science	Kevin Hope Z. Salvaña
English	Gladys S. Asis
Mathematics	Rhea J. Yparraguirre
MAPEH	Bernard C. Abellana
Filipino	Maria Consuelo C. Jamera
TLE	Celsa M. Cataluña
Special Education/ Kindergarten	Elena N. Capangpangan



Address: J.P. Rosales Avenue, Butuan City
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 Telefax No: (085) 342-5959
 Email: caraga@deped.gov.ph
 Website: caraga.deped.gov.ph



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Araling Panlipunan/ Alternative Learning System (ALS)	Josephine Chonie M. Obseñares
Values Education, GMRC and IP Education	Elizabeth M. Ysulan
Learning Resource Materials	Maripaz F. Magno

3. A team of PD Program Evaluators shall likewise be formed in the School Division Offices and in Schools to review and quality assurance the PD programs developed by the Divisions and Schools.
4. School PD Program Evaluators shall be composed of the following:
 - a. Master Teacher
 - b. Teacher Representative per Grade Level
5. Division PD Program Evaluators shall be composed of the following:
 - a. School Governance and Operations Division Chief
 - b. Curriculum and Implementation Division Chief
 - c. Human Resource and Development Section Supervisor
 - d. Learning Area Specialists
6. SDO HRD SEPS shall submit list of SDO and School PD Program Evaluator to RO via email at **caraga@deped.gov.ph** on or before September 13, 2024.
7. Below are the duties of the PD Program Evaluators per DepEd Memorandum No. 44, s. 2023 titled Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of NEAP Core Programs:

a. PD Program Design Evaluators

- i. Review and evaluate each element in the detailed PD Program designed based on the quality standards set.
- ii. Evaluate the evidence of each quality standard in the relevant section of the detailed PD Program Design.
- iii. Evaluate the alignment of the objectives with the session content, methodology/activities, output and intended learning outcomes.
- iv. Ensure the alignment of the proposal to the Philippine Professional Standards for teachers and school leaders
- v. Check individual attachment for consistency, accuracy, and compliance with the requirements.
- vi. Consolidate the result of the evaluation through the Quality Assurance Recommendation Form.
- vii. Prepare clearly articulated recommendations for PD programs that failed to meet the QA standards, for compliance of the PD Program owner.
- viii. Endorse the QA recommendations to the QA Certification approver.

b. PD Program Content Evaluators

- i. Evaluate the proposal based on the alignment of the objectives, content, methodology, and output with the Philippine Professional Standards for Teachers (PPST)/ Philippine Professional Standards for School Heads (PPSSH)/ or the Philippine Professional Standards for Supervisors (PPSS).
- ii. Evaluate the appropriateness, accuracy, and adequacy of the content based on the identified developmental needs of the target participants.
- iii. Evaluate the structure and sequence of the content areas.
- iv. Evaluate the alignment of the content areas with the curriculum standards.
- v. Assure the quality of the resource package (session guides, slide decks and participant's hand-outs) based on appropriateness, accuracy, and adequacy of content to support the attainment of the learning objectives.
- vi. Consolidate the results of evaluation through the Quality Assurance Recommendation Form
- vii. Prepare clearly articulated recommendations for PD Programs/Courses that failed to meet the QA standards, for compliance of the PD Program owner.
- viii. Endorse the QA recommendations to the QA Certification approver.

8. For information, dissemination, and compliance.

MARIA INES CLASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None

Reference: Memorandum DM-OUHROD-2024-0427
DepEd Memorandum No. 44, s. 2023

To be indicated in the Perpetual Index
under the following subjects:

PD PROGRAM

SCHOOL LEADERS

TEACHERS

HRD/mmv
09/06/2024



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