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Republic of the Philippines
Department of Education

Caraga Region

SCHOOLS DIVISION OF SURIGAO DEL SUR

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Office of the Schools Division Superintendent

September 9, 2024

Office MEMORANDUM

No. 374, s. 2024

To : Assistant Schools Division Superintendent
CID & SGOD Chiefs
Personnel and Development Committee
Public Schools District Supervisors & District-in-Charge
This Division

**STATUS UPDATE OF THE LEARNING AND DEVELOPMENT (LnD)
ACTIVITIES CY 2024 FOR THE 3RD QUARTER**

1. Pursuant to the approved Division Memorandum 189-A, the Training Plan for 2021, the Schools Division of Surigao del Sur through the Human Resource Development Unit has been tracking the implementation of the Learning and Development Activities relative to the 2024 LEARNING AND DEVELOPMENT CALENDAR OF ACTIVITIES as a Professional Development Program that shall enhance learning and development the goods of providing tools and skills for teaching, school heads, supervisors, and non-teaching personnel.
2. Anent to this, the Division Chiefs are hereby informed to track and remind all the Program Owners of the 2024 Training/Activities for the effective and timely implementation of the trainings registered in the Program Management Information System (PMIS) that was approved by the Central Office, as well as ensure proper guidance and coordination with the Planning Officer for the Activity Request and the need adjustment in the schedule.
3. As per DM no. 186, s. 2021, ALL Program Owners must ensure that they submit design proposals on or before September 15, 2024 based on the timeline and failure to submit will be the realignment of budget to other activities. The templates can be accessed here: <https://tinyurl.com/SURLnD-Template>.
4. Attached are the schedule and updates of the training implementation.
5. For further inquiries and clarification, you may contact Ms. Erlyn G. Mangadlao, SEPS-HRD, through email at surigaodelsur.hrd@deped.gov.ph.
6. Immediate and wide dissemination of the Memorandum is highly desired.

LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent



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Encl.: Adjuster Timeline for Learning and Development Calendar of Activities CY 2024

Reference: as stated

To be indicated in the Perpetual Index
under the following subjects:

LEARNING AND DEVELOPMENT

INSET FUNDS

CALENDAR

HRD-EGM/DM- STATUS UPDATE OF THE LEARNING AND DEVELOPMENT (LdD) ACTIVITIES AND INSERVICE TRAININGS (INSET) CALENDAR OF ACTIVITIES FOR THE 3RD QUARTER 274 /AUGUST 28, 2024



Republic of the Philippines
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ADJUSTED TIMELINE FOR LEARNING AND DEVELOPMENT CALENDAR OF ACTIVITIES CY 2024
CATCH-UP PLAN

Division: SDO - Surigao del Sur
Objective: to monitor the Lnd Calendar of Activities and the progress of implementation, as well as the preparatory activities and actual program implementation of Learning and Development of the agency.

CID and SGOD PROGRAMS AND ACTIVITIES						
PROPONENT	TITLE OF TRAINING	TARGET DATE OF IMPLEMENTATION	NO. OF PAX	BUDGET ALLOCATION	SOURCE OF FUNDS	
CARLOS TIAN CHOW C. CORREOS	ENHANCEMENT OF WORKSHOP ON THE CRAFTING OF THE 2024 OPCRF OF THE SCHOOL DIVISION OFFICES (SDOS)	Sep-24	452	230,000.00	HRTD FUNDS 2024	
ERLYN G. MANGADLAO/MARVIN MINGUILLAN	UPSKILLING OF NEWLY HIRED TEACHERS ON THE USE OF THE GOOGLE WORKSPACE, MICROSOFT OFFICE, COMPUTER BASIC TROUBLESHOOTING AND OER APPLICATIONS	Jul-24	195	254,750.00	HRTD FUNDS 2024	
ERLYN G. MANGADLAO	CAPACITY-BUILDING FOR NEWLY HIRED TEACHERS ON PPST	Jul-24	190	380,000.00	HRTD FUNDS 2024	
CARLOS TIAN CHOW C. CORREOS	BASIC EDUCATION MONITORING AND EVALUATION FRAMEWORK (BEMEF) (PHASE 2)	2ND Q	70	150,000.00	HRTD FUNDS 2024	



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PROPONENT	TITLE OF TRAINING	TARGET DATE OF IMPLEMENTATION	NO. OF PAX	BUDGET ALLOCATION	SOURCE OF FUNDS
ERLYN G. MANGADLAO	BASIC CONCEPTS OF GENDER AND DEVELOPMENT (GAD) FOR NEWLY HIRED TEACHERS	2ND Q	100	100,000.00	HRTD FUNDS 2024
CARLOS TIAN CHOW C. CORREOS	INDUCTION PROGRAM FOR BEGINNING SCHOOL HEADS THROUGH THE SCHOOL HEADS DEVELOPMENT PROGRAM	September 4th week	55	150,000.00	HRTD FUNDS 2024
CARLOS TIAN CHOW C. CORREOS	WELLNESS AT WORK: FOSTERING A HEALTHY AND PRODUCTIVE OCCUPATIONAL ENVIRONMENT	September 3rd week	150	350,000.00	HRTD FUNDS 2024
CARLOS TIAN CHOW C. CORREOS	TRAINING WORKSHOP ON NATIONAL QUALITY MANAGEMENT SYSTEM	September 3rd week	61	125,000.00	HRTD FUNDS 2024
JONATHAN L. AMBEL	DIVISION UPSKILLING OF DISTRICT READING COORDINATOR, ELLN COORDINATOR, AND K TO 3 TEACHERS ON EARLY LANGUAGE LITERACY (ELLN) WITH FOCUS ON THE SCIENCE OF READING	October, 2024 2nd week	60	250,000.00	HRTD FUNDS 2024
IRENE GRUMEZ	CONDUCT "PAGSASANAY SA PAGTUTURO NG PANANALIKSIK"	October, 2024 2nd week	60	250,000.00	HRTD FUNDS 2024
IRENE GRUMEZ	CONDUCT PEDAGOGICAL RETOOLING FOR SHS OUT-OF-FIELD TEACHERS (BATCH 2)	October, 2024 3rd week	55	250,000.00	HRTD FUNDS 2024



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PROPONENT	TITLE OF TRAINING	TARGET DATE OF IMPLEMENTATION	NO. OF PAX	BUDGET ALLOCATION	SOURCE OF FUNDS
ALEX S. MISTULA	CONDUCT TRAINING ON THE DEVELOPMENT AND QUALITY ASSURANCE OF INSTRUCTIONAL VIDEOS ON THE PROPER UTILIZATION OF VARIOUS EQUIPMENT AND APPARATUSES	October, 2024 2nd week	60	250,000.00	HRTD FUNDS 2024
RESSEL L. TERSONA	CONDUCT TRAINING ON CONTENT AND PEDAGOGY OF ELECTIVE SUBJECTS IN SPECIAL SCIENCE ELEMENTARY SCHOOLS	October, 2024 3rd week	60	250,000.00	HRTD FUNDS 2024
MEGENILA C. GUILLEN	CONDUCT CAPACITY BUILDING FOR TEACHERS IN TEACHING EDUKASYON SA PAGPAPAKATAO	September 4th week	60	250,000.00	HRTD FUNDS 2024
IRENE GRUMEZ	CONDUCT DIVISION TRAINING OF GRADE 10 TEACHERS ON "KONTEMPORARYONG ISYU"	October 3rd week	60	250,000.00	HRTD FUNDS 2024
REGINA EUANN A. PUERTO	TRAINING OF KINDERGARTEN TEACHER ON PLAY-BASED & CHILD CENTERED APPROACHED & ASSESSMENT	October 3rd week	70	275,000.00	HRTD FUNDS 2024
CARLOS TIAN CHOW C. CORREOS	CAPACITY-BUILDING ON THE REVISED SCHOOL-BASED MANAGEMENT (SBM) GUIDELINES	September 12-13, 24	93	200,000.00	HRTD FUNDS 2024
ERLYN G. MANGADLAO	CAPACITY-BUILDING ON THE PREPARATION OF BASIC OFFICE CORRESPONDENCES CUM HANDLING ADMINISTRATIVE TASKS	September 4th week	250	350,000.00	DRR FUNDS



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PROPONENT	TITLE OF TRAINING	TARGET DATE OF IMPLEMENTATION	NO. OF PAX	BUDGET ALLOCATION	SOURCE OF FUNDS
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OTHER FUNDS

PROPONENT	TITLE OF TRAINING	TARGET DATE OF IMPLEMENTATION	NO. OF PAX	BUDGET ALLOCATION	SOURCE OF FUNDS
CARLOST TIAN CHOW C. CORREOS	COMMISSION ON AUDIT (COA) REGIONWIDE ENTRANCE CONFERENCE CUM DEPARTMENT OF BUDGET AND MANAGEMENT (DBM) FULL-TIME DELIVERY UNIT (FDU) MEETING	September 5-6, 2024	136	363,000.00	SUB-ARO
CARLOST TIAN CHOW C. CORREOS	ORIENTATION ON DIVISION BIDS AND AWARDS COMMITTEE'S (BAC) RESPONSIBILITIES AND PROCESSES	03-Sep-24	40	71,800.00	HRTD FUNDS 2023
FLUELLEN L. COS/ERLYN G. MANGADLAO	DISTRICT-WIDE CAPACITY BUILDING ON HIGHER-ORDER THINKING SKILLS PROFESSIONAL LEARNING PACKAGES FOR MATHEMATICS, SCIENCE, AND ENGLISH TEACHERS	September 24-27 October 1-4, 2024	1041	2,861,850.00	HRTD FUNDS 2023
ERLYN G. MANGADLAO	EMPOWERING DIVISION ADMINISTRATIVE STAFF FOR TRANSFORMATIONAL CHANGE	August 29-30, 2024	75	175,500.00	HRTD FUNDS 2023
FLUELLEN L. COS/ERLYN G. MANGADLAO	LEVELLING-OFF OF CONTENT DELIVERY AND FACILITATION SKILLS ON HIGHER ORDER THINKING SKILLS	September 18-19, 2024	60	291,300.00	HRTD FUNDS 2023
UCILLE P. GALVEZ	TRAINING WORKSHOP ON CRAFTING ACTION AND BASIC RESEARCH FOR SCHOOL HEADS AND TEACHERS	Sep-24	80	320,000.00	HRTD FUNDS 2023



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UCILLE P. GALVEZ	TRAINING-WORKSHOP ON FORMULATION OF RESEARCH-BASED POLICY RECOMMENDATIONS	Sep-24		145,969.72	HRTD FUNDS 2023
CARLOST TIAN CHOW C. CORREOS	YEAR-END PERFORMANCE REVIEW AND PLANNING FOR CY 2024 CUM CULMINATION OF 18-DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN	December, 2024		350,000.00	HRTD FUNDS 2023
CARLOST TIAN CHOW C. CORREOS	PROGRAM IMPLEMENTATION REVIEW AND STRATEGIC PLANNING FOR EDUCATION PROGRAM SUPERVISORS AND DISTRICTS	October, 2024		157,550.00	HRTD FUNDS 2023
ENCARNACION M. PADUA	Conduct Division Training on PRIMALS PLUS for Junior High School Teachers Handling TLE (2nd Batch) -MATATAG	October 2nd week	60	250,000.00	MATATAG FUNDS
MENERBA M. DAPAR	TRAINING WORKSHOP ON ALS ASSESSMENT - ALIGN TO MATATAG	September 3rd week, 24		157,000.00	MATATAG FUNDS
ERLYN G. MANGADLAO	EMPOWERING SUPPORT PERSONNEL: SKILLS DEVELOPMENT FOR DIVISION NON-TEACHING PERSONNEL	03-Sep-24	40	283,000.00	OPDNTF FUNDS

Prepared by:

ERLYN G. MANGADLAO
SEPS-HRD

Noted By:

CARLOS TIAN CHOW C. CORREOS
CHIEF – SGOD

APPROVED BY:

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Schools Division of Surigao del Sur

