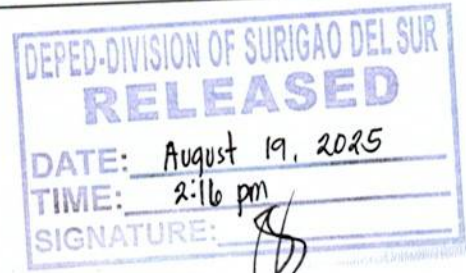




Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Document Tracking No
 August 19, 2025
 PNT36000-2025



Division MEMORANDUM
 No. 349, s. 2025

To: Chief Education Supervisor – CID
 Public Schools District Supervisors
 Selected School Heads and Teachers
 All Others Concerned

CORRIGENDUM OF DIVISION MEMORANDUM NO. 290, s. 2025

1. In reference to Division Memorandum No. 290, s. 2025 titled “*Division Training on Instructional Leadership for Strengthening ILPs, ILPLs, and ILMPs for At-Risk and Marginalized Learners*”, this Corrigendum is issued to announce adjustments in the conduct of the said training.
2. The training, originally scheduled on August 21–22, 2025, shall now be conducted on August 27–28, 2025 at Monique Hotel, Tandag City. This adjustment is made in view of the fact that August 21, 2025 is Ninoy Aquino Day, a special non-working holiday, pursuant to Republic Act No. 9256 and as declared under Proclamation No. 727, s. 2024.
3. Further, all participants are **required to bring their own laptop and extension cord** to be used during the workshops and collaborative sessions
4. Accordingly, Enclosure 2 (Course Matrix) is likewise modified to reflect the new dates: Day 1 – August 27, 2025 and Day 2 – August 28, 2025.
5. All other provisions, participants, and enclosures indicated in Division Memorandum No. 290, s. 2025 shall remain valid and effective.
6. Immediate dissemination of and strict compliance with this Corrigendum is enjoined.

LORENZO O. MACASOCOL, PhD, CESO V
 Schools Division Superintendent *[Signature]*



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Effectivity	02.3.2025	Page	1 of 3

References:

To be indicated in the Perpetual Index
Under the following subjects:

**Alternative Delivery Mode
Individual Learning Plan (ILP)
Instructional Leadership**

CID/rl
08/19/2025



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Course Matrix

Day 1 – August 27, 2025

Time	Activities
8:00 AM – 8:30 AM	Preliminaries - Nationalistic Song/Philippine National Anthem - Ecumenical Prayer - Acknowledgment of Participants - Opening Remarks - Statement of Purpose - Inspirational Message - House Rules
8:31 AM – 8:45 AM	Health Break
8:46 AM – 12:00 PM	Session 0: Leveling of Expectations Session 1: Understanding the Role of Instructional Leadership in Supporting Marginalized and At-Risk Learners Session 2: Overview of Alternative Delivery Mode (ADM) and its Relevance
12:01 PM – 1:00 PM	Lunch Break
1:01 PM – 3:30 PM	Session 3: Introduction to ILPs, ILPLs, and ILMPs Session 4: Designing Effective ILPs for Marginalized and At-Risk Learners
3:31 PM – 5:00 PM	Session 5: Creating ILPLs – Monitoring Learner Progress and Addressing Gaps Reflection Journal/Debriefing

Day 2 – August 28, 2025

Time	Activities
7:30 AM – 8:00 AM	Management of Learning
8:01 AM – 10:00 AM	Session 6: Developing ILMPs – Structuring and Monitoring Learning Interventions
10:01 AM – 12:00 PM	Session 7: Data-Driven Approaches in Developing ILPs, ILPLs, and ILMPs
12:01 PM – 1:00 PM	Lunch Break
1:01 PM – 3:00 PM	Session 8: Collaborative Planning – Building Support Networks for At-Risk Learners Session 9: Action Planning and Reflective Practices for Continuous Improvement
3:01 PM – 5:00 PM	Demonstration Teaching: Implementing ILPs in Action Demonstration of Monitoring and Progress Tracking – ILPLs and ILMPs Reflection Journal / Final Debriefing Closing Program