



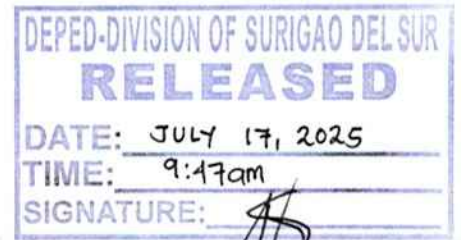
Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

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July 15, 2025
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Division MEMORANDUM
 No. 284, s. 2025



To: Division Performance Management Team
 District Performance Management Team
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads

SUBMISSION OF THE OFFICE PERFORMANCE COMMITMENT AND REVIEW
 FORM (OPCRF) OF THE SCHOOL HEADS FOR SY 2024-2025

1. The field is hereby informed that the submission of the Office Performance Commitment and Review Form (OPCRF) for SY 2024-2025 for all public elementary and secondary school heads will be on or before July 25, 2025.
2. In adherence to the Department of Education (DepEd) issued Memorandum DM-OUHROD-2025-0922 entitled "Additional Guidance on the Implementation of Performance Management and Evaluation System (PMES) issued last April 10, 2025, all school heads will now be using the new unified template for OPCRf of the School Heads.
3. The District Performance Management Team is required to check the completeness of the accomplished OPCRf following all the parts of the new OPCRf template. Attach the OPCR Performance Management Evaluation Form.

Part I-A	Commitment to Organizational Outcomes
Part I-B	Innovating and Intervening Accomplishment
Part I-C	Organizational Effectiveness
Part II -A	Leadership Competencies
Part II -B	Core Behavioral Competencies
Part III	Summary of Rating
Part IV -A	Office Improvement Plan
Part IV -B	Individual Development Plan

4. In addition, be guided by the following:

Rater: **Laila F. Danaque, EdD, CESO VI**
 Assistant Schools Division Superintendent



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Approving Authority: **Lorenzo O. Macasocol, PhD, CESO V**
Schools Division Superintendent

Date of Review: One week after the end of the school year

5. Submission will be per district. This will be submitted to the Planning and Research Unit of the School Governance and Operations Division.
6. Immediate and wide dissemination of this memorandum is highly desired.

LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent

P. - [Signature]

Encl.: None
References: as stated
To be indicated in the Perpetual Index
Under the following subjects:

PERFORMANCE

SGOD/upg
07/15/2025