



DIVISION MEMORANDUM

NO. 069, S. 2019

TO: **All PSDS/DICs**

FROM: *jm place*
MARILOU B. DEDUMO, Ph. D., CESO V
Schools Division Superintendent

Date: February 7, 2019

Subject: **MONITORING/EVALUATION OF ATHLETES' PERFORMANCE AND PROGRESS DURING THE IN-HOUSE TRAINING**

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1. You are hereby informed of your assignment in the monitoring/evaluation of athletes' performance and progress during the In-House Training.
 2. The objectives of the monitoring and evaluation are: to gather reports on athletes' performance and to provide recommendations to the top management on areas needing improvement.
 3. The events, the training venues, the date of monitoring and the M&E Tool are enclosed in this memorandum.
 4. Accomplished M&E Tools are to be submitted to the CID Chief, Dr. Celsa A. Casa or the Secretariat at the Principal's Office, Carrascal National High School, Carrascal, Surigao del Sur.
 5. Travelling expenses of the PSDS/DICs are chargeable against the Division Local funds subject to existing COA rules and regulations.
 6. Compliance to this memorandum is desired.