



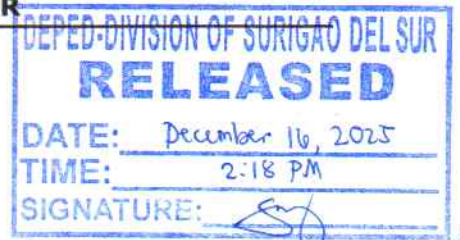
Republic of the Philippines  
**Department of Education**

CARAGA REGION

**SCHOOLS DIVISION OF SURIGAO DEL SUR**

**Office of the Schools Division Superintendent**

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DIVISION MEMORANDUM  
 No. 561, s. 2025

**NOTICE OF THE MEETING VIRTUAL ORIENTATION ON THE DCP INTERIM SYSTEM**

To: School ICT Coordinators  
 School Administrative Officers II  
 This Division

1. The Division Information and Communications Technology (ICT) Unit will conduct an Orientation on the DCP Interim System ICT Equipment Inventory Portal on December 18, 2025, from 1:00 PM to 5:00 PM. via Microsoft Teams through this link: <https://tinyurl.com/Orientation-DCP-Interim-System>.
2. The objectives of this orientation are to:
  - a. Orient participants on the features, access, and use of the DCP Interim System; and
  - b. Ensures accurate encoding and updating of ICT equipment inventory data.
3. The participants of this virtual meeting are the School ICT Coordinators and Administrative Officers II.
4. This orientation is conducted in reference to the DepEd Memorandum entitled "Revised Guidelines on the Utilization of the DepEd Computerization Program – Program Support Fund (DCP-PSF) for Inventory, Maintenance, and Modernization" and aims to strengthen compliance with the prescribed inventory and monitoring requirements.
5. Immediate dissemination of this memorandum is desired.

**LORENZO O. MACASOCOL, PhD, CESO V**  
 Schools Division Superintendent

Reference: As stated  
 To be indicated in the Perpetual Index  
 under the following subjects:

MGM/DM-MEMO  
 \_\_\_/\_\_\_/2025



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