



Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

DEPED-DIVISION OF SURIGAO DEL SUR
RELEASED
 DATE: November 13, 2025
 TIME: 10:06 AM
 SIGNATURE:

DIVISION MEMORANDUM
 No. 502, s. 2025

To: All Concerned

DIVISION RANKING FOR TEACHER III AND TEACHER II OR HIGHER TEACHING POSITIONS THROUGH NATURAL VACANCY

1. Pursuant to DO No. 20, s. 2025 or Guideline on Hiring of Higher Teaching Positions, this Division announces the Division wide call for application and selection process for Teacher II and Teacher III or higher teaching positions through natural vacancy which may exist in any school or district. District rankings submitted before the effectivity of this Memorandum were given consideration.
2. The District Screening Committee (DSC) will conduct initial evaluation of the teacher based on the Minimum Qualification Standard to determine the teacher's eligibility and to proceed with COI and NCOI process.
3. The DSC shall comply with the prescribed period on acceptance of application based on the Division Memorandum and shall submit the necessary documents on hand such as but not limited to ratings of COI and NCOI.
4. Teacher will submit mandatory documents stated in the Memorandum for Acceptance and Ratings Sheets for COI and NCOI.
5. For proper guidance and strict implementation.

LORENZO O. MACASOCOL, PhD, CESO V
 Schools Division Superintendent

Encl.: List of Participants
 Reference: Division MSP, DO 7, s.2023
 To be indicated in the Perpetual Index
 under the following subjects:

SURSUR HIRING PERSONNELHRACTIONS

OSDS/jcgHR

