



Republic of the Philippines  
**Department of Education**  
 Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

DEPED-DIVISION OF SURIGAO DEL SUR  
**RELEASED**  
 DATE: November 6, 2025  
 TIME: 10:21 Am  
 SIGNATURE:

Office of the Schools Division Superintendent

3 MARCH 2025

Division MEMORANDUM  
 No. 493, s. 2025

**ACCEPTANCE OF APPLICATION TO VACANT POSITION OF EDUCATION PROGRAM SUPERVISOR (EPS)**

To: All Interested Applicants

1. This Division announces its acceptance of applications to the following vacant of Teaching Position(s).

Position	Plantilla Item No.	SG	Monthly Salary	No. of Vacant Item(s)	MINIMUM Qualification Standards				Area of Assignment
					Education	Training	Experience	Eligibility	
Education Program Supervisor (EPS)	OSEC-DECSEB - EPSVR-102010-2010	22	78,162.00	1	Masters Degree in Education or other relevant Master's Degree with Specific area of specialization	8 hours of relevant training	2 years as Principal or 2 years as Head teacher or 2 years as Master Teacher	RA 1080 (Teacher) / LET	CID Division Office

2. Hiring guidelines shall be based on DepEd Order No. 7, s. 2023 or RSA and *Civil Service Commission (CSC) 2017 Omnibus Rules on Appointment and Other Human Resource Actions (ORA-ORHA)*.
3. Anent to this, the following necessary documents shall be required to prove experience and units earned to be submitted not later than **November 17, 2025**.
  - a. **Letter of Intent specifying position applied for, addressed to the Schools Division Superintendent, thru the Division HRMO.**
  - b. **Duly accomplished Personal Data Sheet (CSC Form 212 - revised 2017) with Work Experience Sheet, if applicable;**
  - c. **Photocopy of valid and updated ID/PRC ID, if applicable.**
  - d. **Photocopy of Certificate of Eligibility/Rating, if applicable.**
  - e. **Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available.**
  - f. **Photocopy of Certificate/s of Training, if applicable.**





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Human Resource Management Office at  
[surigaodelsur.hrmpsb@deped.gov.ph](mailto:surigaodelsur.hrmpsb@deped.gov.ph)

10. Further queries to this announcement may be placed through **DepEd Sursur Hrmo/Hrmpsb** the official FaceBook Page Division HRMO/HRMPSB, Monday to Friday at 8 AM to 5PM.

11. For widest dissemination and strict compliance.

  
**LORENZO O. MACASOCOL, PhD, CESO V**  
Schools Division Superintendent

Reference(s): *DepEd Order No. 7, s. 2023*

RSP/RSA/HRMO/HRMPSB HIRING

JCG//HRMO CALLAPP VACANCIES  
DM Order No. \_\_\_\_\_/\_\_\_\_\_, 2025