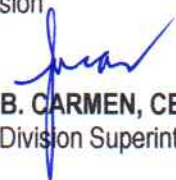




Division Memorandum  
 No. 475, s. 2019

TO: All PSDS/DIC Concerned  
 All School Heads Concerned  
 This Division

FROM:   
**JOSITA B. CARMEN, CESO V**  
 Schools Division Superintendent

SUBJECT: **FINAL EVALUATION OF SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP)  
 APPLICATION PROJECT (Batch 1 & 2)**

DATE: October 28, 2019

1. The School Heads Application Project is a requirement for a Certificate of Completion in the Foundational Course of the School Heads Development Program. Thus, the Division of Surigao del Sur will evaluate the impact of projects of the school heads to ensure benefits of implementation of project outputs.
2. In view of this, a **FINAL EVALUATION OF SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP) APPLICATION PROJECT (Batch 1 & 2)** will be held on October 30, 2019 for Batch 1 and November 5, 2019 for Batch 2. Venue of this activity will be announced later.
3. This activity aims to:
  - Assess the impact of implemented application projects including its findings and results
  - Identify areas for improvement of application projects for future adjustments and revisions
  - Evaluate school head's application project as to effectiveness, efficiency of implementation and application of learning
4. Participants of this activity are school heads undergoing School Heads Development Program Foundation Course Batch 3 and 4.
5. There will be no registration fee to be collected. Meals and snacks are chargeable against HRTD Funds. Travelling expenses and per diem must be charged to school MOOE subject to the usual accounting and auditing rules and regulations.
6. All participants are expected to be at the venue before 8:00 a.m. Time on task must be considered.
7. Immediate dissemination of this memorandum is desired.