



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

07 JULY 2022

Division MEMORANDUM
No. **472**, s. 2022

SCRIPTS AND AUDIO PRODUCTION FOR RADIO- BASED INSTRUCTION (RBI)

To: PSDSs/DICs
Concerned School Heads
Concerned Teachers

1. Regional Memorandum No. 0573, s. 2022 stipulates that all the Schools Division Offices shall conduct an activity relative to the production of scripts and audio lessons for Radio-based Instruction.
2. To this regard, Surigao del Sur Division is assigned to produce quality assured audio lessons for all Grade 11 subjects for quarter 1 and quarter 2 which will be submitted on or before July 25, 2022.
3. To have enough time for script writing, audio editing and quality assurance, the core team members shall convene at Madrid National High School, Madrid District on July 11-24, 2022. The same schedule also is given by the Regional Office since this activity will be closely monitored.
4. The core team members or participants involved in this activity shall be entitled with service credits for teaching personnel and compensatory time off for the non-teaching personnel in adherence to DepEd Order No. 53, series of 2003 (Updated Guidelines on the Grant of Vacation Service Credits to Teachers) and Department of Budget and Joint Circular Number 2 series of 2004 on Non-Monetary Remuneration for Overtime Services Rendered.
5. Provision and expenses of each participant shall be charged against School MOOE subject to usual accounting rules and regulations.
6. Attached is the List of the Members of the RBI Core Team.
7. Immediate dissemination of this memorandum is desired.

Josita B. Carmen
JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.: List of the Members of the RBI Team
Reference: Regional Memorandum No. 0573, s. 2022
To be indicated in the Perpetual Index under the following subjects:
Scripts and Audio Production for Radio Based Instruction
LMG//DM- MEMO for Scripts and Audio Production for Radio Based Instruction
472 July 07, 2022



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
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Date: 4/22/2021

Version: V5



ISO Cert. No. AW/PH909100102

DC No: I-OSDS--002



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Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

ENCLOSURE A. **List of the Members of the RBI Team**

Name	Position	School	District
Levimar H. Pazo	P-III	Madrid NHS	Madrid
Ruby Grace O. Maribao	HT- I	Madrid NHS	Madrid
Algien A. Parker	T-II	Madrid NHS	Madrid
Anthonne A. Morales	T-II	Madrid NHS	Madrid
Nicole Hope S. Ario	T-II	Madrid NHS	Madrid
Ruth T. Racho	T-II	Madrid NHS	Madrid
Jonathan C. Villason	T-III	Madrid NHS	Madrid
Kenny John C. Grustan	T-II	Madrid NHS	Madrid
Bryan Ben S. Orcenado	T-II	Madrid NHS	Madrid
Philip S. Sanchez	MT-I	Tagbina NHS	Tagbina 1
Antonio A. Hinayon	MT-I	Florita H. Irizari NHS	Lanuza
Arah Jane T. Patino	T-III	Florita H. Irizari NHS	Lanuza
Rolinda L. Vete	T-III	Florita H. Irizari NHS	Lanuza
Christian A. Braza	T-III	Carrascal NHS	Carrascal
Mc Vincent Delos Arcos	T-III	Union NHS	Madrid
Elaine Grace P. Plaza	T-III	Cantilan NHS	Cantilan



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Republic of the Philippines
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SCHOOLS DIVISION OF SURIGAO DEL SUR

AUTHORITY TO TRAVEL
 Control No: LO-574-2022
 Date: July 7, 2022

Region: Caraga Region
 Division: Schools Division of Surigao del Sur

NO.	NAME	POSITION / DESIGNATION	PERMANENT STATION
1.	Levimar H. Pazo	P-III	Madrid NHS
2.	Ruby Grace O. Maribao	HT-I	Madrid NHS
3.	Algien A. Parker	T-II	Madrid NHS
4.	Anthonne A. Morales	T-II	Madrid NHS
5.	Nicole Hope S. Ario	T-II	Madrid NHS
6.	Ruth T. Racho	T-II	Madrid NHS
7.	Jonathan C. Villason	T-III	Madrid NHS
8.	Kenny John C. Grustan	T-II	Madrid NHS
9.	Bryan Ben S. Orcenado	T-II	Madrid NHS
10.	Philip S. Sanchez	MT-I	Tagbina NHS
11.	Antonio A. Hinayon	MT-I	Florita H. Irizari NHS
12.	Arah Jane T. Patino	T-III	Florita H. Irizari NHS
13.	Rolinda L. Vete	T-III	Florita H. Irizari NHS
14.	Christian A. Braza	T-III	Carrascal NHS
15.	Mc Vincent Delos Arcos	T-III	Union NHS
16.	Elaine Grace P. Plaza	T-III	Cantilan NHS
PURPOSE OF TRAVEL :		To attend Script and Audio Production for Radio-Based Instruction (RBI)	
ACTIVITY ORGANIZED / SPONSORED BY:		DepEd- Surigao del Sur Division	
PERIOD COVERED : (Inclusive of Travel Time)		July 11-24, 2022	
PLEASE CHECK :		<input checked="" type="checkbox"/> OFFICIAL BUSINESS <input type="checkbox"/> OFFICIAL TIME	
VENUE / DESTINATION :		Madrid National High School- Madrid, Surigao del Sur	
EXPENSES COVERED :		Travelling Expenses and Per Diems	
FUND SOURCE: (Pap Code/..)		School MOOE	



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Recommending Approval:

for: *Josita B. Carmen*
FLUELLEN COS, PhD
CID Chief

Date: 7-7-2022

Approved:

for: *Josita B. Carmen*
JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Date: _____



 Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
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Date: 04-22-2021

Version: V6



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