




Division Memorandum
No. DM s. 2020

To: Officer In-Charge – Assistant Schools Division Superintendent
Chief Education Supervisors – Curriculum Implementation Division and School Governance and Operations Division
All Public Schools District Supervisors/ District In-Charge/ School Heads
All Non-Teaching and Teaching Personnel
This Division

From: 
JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Subject: **CORRIGENDUM TO DIVISION MEMORANDUM NO. 020, 2020 RE: SUBMISSION OF REQUIRED DOCUMENTS FOR AGENCY'S EVALUATION AND SUBMISSION TO CIVIL SERVICE COMMISSION AND OFFICE OF THE OMBUDSMAN**

Date: January 30, 2020

1. The field is hereby informed that the submission of the Certification, Authentication and Verification (CAV) of the highest educational attainment for 201 files if not for immediate appointment for permanent position or promotion, the deadline of the submission of the CAV will be on **April 13, 2020**.
2. In view of the above citations, the School Heads, PSDS, DICs are advised not to issue recommendatory travel authority to teachers during school days to avoid disruption of classes and to adhere to **"Engaged Time on Task"**.
3. Other provisions of the DM 020, s. 2020 are still in effect.
4. Widest dissemination of this memorandum is hereby desired.

sgod/urbizondo

References: _____

To be indicated in the Perpetual Index
Under the following subjects