



Republic of the Philippines  
**Department of Education**  
Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

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Division MEMORANDUM  
No. 372, s. 2025

To: Public Schools District Supervisors/ Districts In-Charge  
Public School Heads  
School Administrative Officer II  
All Others Concern

**ONLINE ORIENTATION ON THE ACCOMPLISHMENT OF eSF7 FOR NEWLY-HIRED ADMINISTRATIVE OFFICER II**

1. In connection to DM No. 326, s. 2025, which serves as the basis for the ongoing submission of the Electronic School Form 7 (eSF7) for School Year 2025–2026, an online orientation will be conducted for newly-hired Administrative Officers II on August 15, 2025, from 8:30 AM to 12:00 NN via the following link: <https://bit.ly/eSF7NewAO>.
2. For more details, please contact the SGOD – Planning and Research Section, via [surigaodelsur.planning@deped.gov.ph](mailto:surigaodelsur.planning@deped.gov.ph).
3. For immediate dissemination and compliance.

  
**LORENZO O. MACASOCOL, PhD, CESO V**  
Schools Division Superintendent

Encl.: None  
References: as stated  
To be indicated in the Perpetual Index  
Under the following subjects:

SCHOOL FORM

SGOD/jbd  
08/07/2025



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