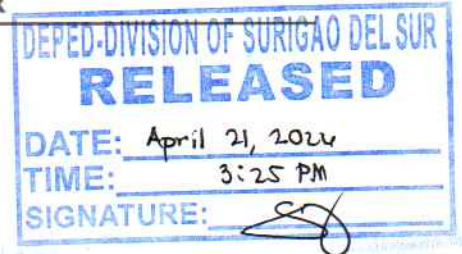




Republic of the Philippines  
**Department of Education**

Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

**Office of the Schools Division Superintendent**



DIVISION MEMORANDUM  
No. 142, s. 2026

**UPDATES ON THE CONDUCT OF THE ACTUAL PHYSICAL COUNT OF  
PROPERTY, PLANT AND EQUIPMENT (PPE) AND SEMI-EXPENDABLE  
PROPERTIES IN THE DIVISION OFFICE AND ITS RESPECTIVE SCHOOLS**

To: Division Personnel  
Public Schools District Supervisors & District In-Charge  
Secondary & Elementary School Heads  
All Designated School Property Custodians/Supply Officers  
All School Administrative Officers II  
All other Concerned

1. In line with the conduct of the Actual Physical Count of Property, Plant, and Equipment (PPE) and Semi-Expendable Properties in the Division Office and its respective schools, this is to inform you of the updated members of the Inventory Committee who will facilitate this undertaking.

| TEAM A                   | TEAM B              |
|--------------------------|---------------------|
| ELNIE BARCENA            | DANTE GRUMO         |
| JUNREY C. BAGOOD         | PATRICIO BAURE      |
| MARVIN MINGUILLAN        | CLAIRE ANN GONZAGA  |
| JHUNRY PALUCA            | RICKY MAGNAYE       |
| BETHANY E. CLIMACO       | MYLENE H. BUSA      |
| SHIELA MAE MARTINEZ      | JOEL DEDICATORIA    |
| JAZEL BALDOMERO,         | JOIELYN D. PASCO    |
| LIEU GEE KEESHIA GUILLEN | JOVIXSON DALURA     |
| DIVISION PERSONNEL*      | DIVISION PERSONNEL* |
| COA REPRESENTATIVE       | COA REPRESENTATIVE  |

\*Alternate Division Personnel (if needed)

2. In the same regard, please be informed of the updated schedules and districts to be visited, as follows:

| DISTRICT | DATES             |
|----------|-------------------|
| TAGO     | April 22-28, 2026 |
| BAYABAS  |                   |

\*\*Schedules for districts not included herein will be announced.

3. All provisions under **Division Memorandum No. 128, s2026** shall remain enforced.



Republic of the Philippines  
**Department of Education**  
Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

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4. For information, guidance, and compliance.

**LORENZO O. MACASOCOL, PhD, CESO V**  
Schools Division Superintendent

References: As stated

To be indicated in the Perpetual Index

Under following subjects:

PROPERTIES INVENTORY

JCB/DM-MEMO

\_\_\_/\_\_\_/2026