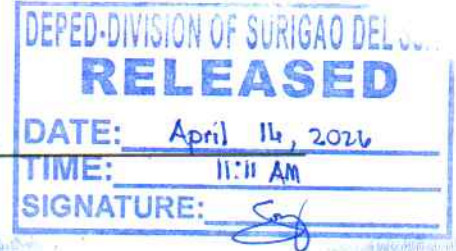




Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR



DIVISION MEMORANDUM
No. 138, s. 2026

To: CID & SGOD Chief
Division Administrative Officer V
Medical Officer
SEPS-SOCMOB/HRD
Division DRR Focal Person
Division SHS, TVL & ALS Focal Persons
Education Program Specialist-ALS
Public Schools District Supervisors
Concerned Teachers & Learners
All Others Concerned

IMPLEMENTATION OF THE INTER-AGENCY JOB FAIR

1. Pursuant to the unnumbered Regional Memorandum of DepEd CARAGA dated April 10, 2026, titled "Implementation of the Inter-Agency Job Fair," the Schools Division of Surigao del Sur announces its participation in the Cluster 1 schedule of the said activity. The event will be conducted on April 24, 2026 @ 1:00pm to 5:00pm in EDM Convention Center, Tandag City.
2. In line with the directive of the President and the Department of Education's commitment to improving school-to-work transition, this one-day initiative, in partnership with the Department of Labor and Employment (DOLE) and other relevant government agencies, acts as a One-Stop Shop. It aims to provide Senior High School (SHS) graduates and qualified Alternative Learning System (ALS) completers, particularly first-time jobseekers, with the free issuance of required pre-employment documents, pursuant to the First Time Jobseekers Assistance Act (Republic Act No. 11261). It will also feature a Job Fair to connect learners directly with potential employers.
3. The participants in this Inter-Agency Job Fair are the following:
 - a. Senior High School (SHS) Graduates and qualified Alternative Learning System (ALS) completers; Members of the Division Technical Working Group (TWG) and Working Committees;
 - b. Designated School-level Focal Persons or Career Guidance Counselors/Advocates assisting the learners; and
 - c. Representatives from the participating line agencies providing pre-employment services (PhilHealth, PSA, DOLE, PAG-IBIG, SSS, TESDA, PNP, NBI, and BIR).
 - d. Invited Business Entities

4. To ensure the smooth and successful implementation of this program, a Technical Working Group (TWG) and the following working committees are hereby constituted to oversee the division's implementation:

Committees	Responsible Person/s
Over-all Lead Persons	Carlos Tian Chow Correos Chief, SGOD Fluellen L. Cos, PhD Chief, CID Shirlene E. Crabajales AO V, OSDS
Hall and Stage Preparation (Whole day event)	June C. Guerra -Chairperson Marjun Ordon- V- Chair Tago Dist. Décor Team c/o Loveleah B. Albarillo, PhD
Table and Chairs Set-Up for Job Fair	Menerba M.Dapar, EdD Chairperson Jhun Clifford P. Reyna Vice-Chair Cluster 2 ALS Teachers
LED, Light and Sound Coordination	c/o Erlyn D. Mangadlao
Business Partnering and Protocol Officers	Marietto Cleben Lozada Chairperson Melchor O. Cacha Co-Chair
Technical Team	Marvin G. Minguillan Chairperson Members: Bill A. Pasco ICT Unit Staff
Documenter Onsite/ Pictorial In-charge	An Madayaw Team c/o Erlyn G. Mangadlao
Attendance and Registration	Erlyn G. Mangadlao Marjun P. Ordon
Service Credit Processing	Menerba M. Dapar, EdD
Usherettes	Shirlene E. Crabajales, AO V Chairperson Marietto Cleben Lozada Co-Chair Member: Joielyn D. Pasco
Transportation for Logistical Mobilization	c/o Shirlene E. Crabajales
Welfare Team	c/o Dr. Rey Benito J. Moreno III Medical Officer III
Traffic Management	c/o Linny Christy G. Mananquil

5. Teacher participants who will join the activity to assist their learners shall be given service credits as per DepEd Order No. 53, s.2003 , authorized grant of service credits to teachers for work beyond regular functions or beyond regular work hours/days where payment of honorarium or overtime pay is not possible.
6. Expenses incurred for transportation and per diem of participants from schools shall be charged to their School MOOE or Local Funds while the transportation and per diem of ALS learners and teachers shall be taken from ALS Program Support Fund (PSF) subject to the usual budgeting, accounting, and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.

LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent

Encl.: SHS & ALS Job Fair
Reference: UN numbered Regional Memorandum dated April 10, 2026
To be indicated in the Perpetual Index
under the following subjects:

SHS & ALS

JOB FAIR

CID/SHS & ALS
04/15/2026



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