



DIVISION MEMORANDUM

No. 178 s. 2019

TO: All School Accountable Officers
This Division

FROM: **MARILOU B. DEDUMO, Ph.D., CESO V**
Schools Division Superintendent

SUBJECT: **MEETING OF ALL SCHOOL ACCOUNTABLE OFFICERS**

DATE: March 20, 2019

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1. There will be a meeting of all School Accountable Officers of this Division on March 22, 2019 at 2:00 o'clock in the afternoon at the Division Conference Hall.
 2. Important matters relative to Cash Advances for Operating Expenses for CY 2019 and existing COA rules and regulations will be discussed.
 3. The List of Accountable Officers is attached to this memorandum.
 4. Your 100% attendance is highly enjoined.