



Division Memorandum
No. 105, s. 2019

TO: Public Schools District Supervisors
Members – Division Selection Committees

FROM: **MARILOU E. DEDUMO, Ph. D., CESO V**
Schools Division Superintendent

SUBJECT: Orientation on the Conduct of the BEI and Demo Teaching of Teacher-Applicants for
SY 2019-2020

DATE: March 4, 2019

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1. Last January 31, 2019, this Division disseminated DM No. 59, s. 2019 titled Corrigendum/Addendum No. 29, s. 2019 dated January 17, 2019 titled Schedule of Activities for the Recruitment and Selection of Elementary, Junior High School and Senior High School Teacher-Applicants.
 2. It was also in this Memorandum that the different members of the Division Selection Sub-Committees composed of PSDSs/DICs, Education Program Supervisors/Specialists, SEPS, School Heads were listed down as raters in the demonstration teaching and BEI.
 3. In order to ensure efficient conduct of the said activity and due to the demand of some, this Division calls for a/an re-/orientation of the members of the sub-committees on March 5, 2019, 9 o'clock in the morning at the Division Office.
 4. Expected participants are the PSDSs/DICs, school heads who are in the Division Memorandum No. 59, s. 2019, Education Program Supervisors/Specialists, who were also included in the memo.
 5. All expenses including accommodation, meals and snacks, training supplies and materials shall be charged against HRTD Funds subject to the usual accounting and auditing rules and regulations.
 6. Immediate and widest dissemination of this Memorandum is highly enjoined.
 7. For information and guidance of all concerned.

