



Republic of the Philippines  
**Department of Education**  
Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

DEPED-DIVISION OF SURIGAO DEL SUR  
**RELEASED**  
DATE: March 12, 2026  
TIME: 8:53 AM  
SIGNATURE:

DIVISION MEMORANDUM  
No. **097** , s. 2026

To: Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
School AO/School Records Custodian  
All Others Concerned  
This Division

**FINAL CALL FOR THE SUBMISSION OF REPORTS ON SCHOOL RECORDS  
DAMAGED BY TROPICAL STORM BASYANG**

1. This Office hereby directs all schools within the Division of Surigao del Sur whose school records were damaged due to Tropical Storm Basyang to submit their reports on or before March 31, 2026.
2. This Office previously issued Division Memorandum No. 072, s. 2026, titled "Submission of Reports on School Records Damaged by Tropical Storm Basyang." However, as of this date, only three (3) schools have submitted their reports, namely: **Cortes Central Elementary School, Felisberto Verano National High School, and Cantilan National High School.**
3. In view of this, all schools with damaged permanent school records that have not yet submitted their reports are given until **March 31, 2026, to comply.** This initiative aims to ensure proper documentation and to avoid possible administrative liabilities in the future.
4. Furthermore, only the schools that have officially submitted their reports will be considered during the checking of school forms with incomplete entries for the previous school year due to damage caused by Tropical Storm Basyang.
5. All other provisions stipulated in Division Memorandum No. 072, s. 2026 that are not mentioned in this Memorandum shall remain in effect.
6. Immediate and wide dissemination of this Memorandum is hereby **enjoined.**

**LORENZO O. MACASOCOL, PhD., CESO V**  
Schools Division Superintendent

Encl.: none  
Reference: As stated,  
To be indicated in the Perpetual Index  
under the following subjects: POLICY

OSDS/jdp  
03/11/2026

