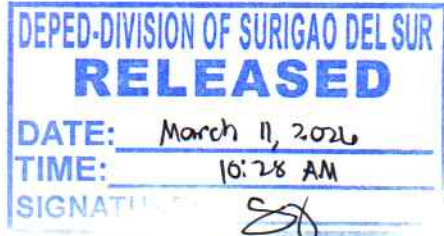




Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR



Division MEMORANDUM
No. 096, s. 2026

To: All Functional Division Chief
All Public Schools District Supervisors
All Districts In-charge
All Elementary and Secondary School Heads
All Teaching and Non-teaching Personnel
All Others Concerned

ADDENDUM TO THE DIVISION MEMORANDUM 062, S.2026 TITLED SCHEDULE OF NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED) 2026

1. The schedule of NSED may be adjusted in circumstances such as, but not limited to declared holidays, sudden cancellation of classes or office work, or actual emergency and disaster incidents. All other activities are requested to be temporarily interrupted to give way for the scheduled conduct of NSED and shall resume afterwards.
2. To ensure awareness and preparedness on the impending threat of the inevitable occurrence of an earthquake, even amid pandemic, **Information, Education, and Communication (IEC)** campaign in NSED using distant means should be continuously intensified. A copy of NSED Materials can be accessed through <https://bit.ly/DepEdNSED>.
3. For the post-NSED activities, proper documentation and post-activity evaluation of the said drill are required. Attached herewith are guidelines on the Quarterly Submission of the 2026 Quarterly Nationwide Simultaneous Earthquake Drills (NSED) Report. Submission of quarterly reports shall be done through this link <https://tinyurl.com/QuarterlyReport-NSED2026>.
4. For guidance and strict compliance.

LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent *[Signature]*

Encl.: as stated
References: DM OUOPS-2026-04-08938
To be indicated in the Perpetual Index
Under the following subjects:

SAFETY EDUCATION REPORTS

SGOD/lcm
03/10/2026



Address: Balilahan, Mabua, Tandag City, Surigao del Sur, 8300

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Republic of the Philippines
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Enclosure to DM 096, s. 2026.

**GUIDELINES ON THE QUARTERLY SUBMISSION OF THE 2026 QUARTERLY
NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILLS (NSED) REPORT**

For Schools

1. The School DRRM Coordinator shall accomplish the Monitoring and Reporting Template (**Annex A**), to be signed by corresponding School DRRM Coordinator and School Head.
2. Below are the Guidelines on the photo and video documentation.
3. The signed form with attached photo or video documentation of NSED practices and initiatives shall be submitted to the division office online through the link <https://tinyurl.com/QuarterlyReport-NSED2026>, not later than **seven (7) working days**, after the schedule of quarterly NSED.

For Photo and Video Documentation

1. Photo and video recordings of quarterly NSED conduct may be used in information and communication materials of the Department, as requested.
2. All materials should display adherence to minimum health protocols.
3. The following scenarios must be included in the documentation of the school:
 - a. Learners, personnel, and/ or parents/guardians wearing personal protective equipment such as hard hats.
 - b. Learners, personnel, and/or parents/ guardians doing the Duck, Cover, and Hold.
 - c. Conduct of coordination/ preparatory meeting.
 - d. Actual conduct of the quarterly NSED.
4. The recommended minimum specifications are as follows:
 - a. Photo
 - i. File format: JPG or PNG
 - ii. Dimensions: 4:3 ratio or 16:9 ratio
 - iii. Orientation: Landscape
 - b. Video
 - i. File format: MP4 or MOV (with 1080p or 720p resolution)
 - ii. Dimensions: 1920px x 1080px (16:9)
 - iii. Orientation: Landscape
 - iv. Frame rate: 30fps or 60fps



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Actual Drill	YES	NO
Conducted "DUCK, COVER, and HOLD"?		
Conducted evacuation drill?		
Other sub-activities conducted (symposium, advocacy campaigns, etc).		
No. of Personnel (Total Population)		
	MALE	FEMALE
No. of Teaching Personnel		
No. of Non-Teaching Personnel		
Grand Total		
No. of Personnel Participated ((Participation Head Count))		
	MALE	FEMALE
No. of Teaching Personnel		
No. of Non-Teaching Personnel		
Grand Total		
No. of Learners (Total Population)		
	MALE	FEMALE
No. of Learners (Excluding IP, Muslim and Learners with Disability)		
No. of IP Learners		
No. of Muslim Learners		
No. of Learners with Disability		
Grand Total		
No. of Learners Participated (Participation Head Count)		
	MALE	FEMALE
No. of Learners (Excluding IP, Muslim and Learners with Disability)		
No. of IP Learners		
No. of Muslim Learners		
No. of Learners with Disability		
Grand Total		
POST-DRILL		
	YES	NO
Conduct a review of the Contingency Plan?		
Additional Remarks (Common issues and concerns encountered during the actual conduct of drill)		

Prepared by:

Noted by:

[School DRRM Coordinator]

[School Head]

Date:

Date: