



Republic of the Philippines
Department of Education

Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

DEPED-DIVISION OF SURIGAO DEL SUR	
RELEASED	
DATE:	2/22/24
TIME:	4:46 pm
SIGNATURE:	

February 22, 2024

Division MEMORANDUM

No. 092, s. 2024

IMMEDIATE RESOLUTION OF PENDING LIS ISSUES FOR DIVISION ACTION

To: School Heads (Elementary and Secondary)
Private School Administrators/ Registrars
Administrative Officer II
All Other Concerned

1. As stipulated in DO 3, s. 2024, the end of the school year is adjusted to May 31, 2024. As such, it is expected that all LIS issues, especially for division action shall be resolved before the school year ends. This is to ensure that the data captured in the LIS are accurate and reliable.
2. As per tracking last February 21, 2024, there are still 1,539 pending LIS issues; 924 of them needing division action and 615 are transfer related. The SGOD-Planning and Research Section have already institutionalized the LIS resolution ticketing system thru: **bit.ly/DOLISHelpdesk**, however, there are still schools who have not submitted required supporting documents for the resolution of these LIS issues.
3. As such, affected schools (as attached) are mandated to submit the supporting documents required to resolve their LIS issues in the abovementioned link and act on any pending transfer requests on or before March 15, 2024. Failure to comply with this, school heads shall submit a written explanation citing valid reasons for non-compliance to the Schools Division Superintendent and the SGOD Chief.
4. For compliance.

LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent

LAILA F. DANAQUE, EdD, CESO VI
Assistant Schools Division Superintendent