



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

DEPED-DIVISION OF SURIGAO DEL SUR	
RELEASED	
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February 22, 2024

Division Memorandum
No. 086 s. 2024

**PREPARATIONS FOR THE CONDUCT OF THE NATIONAL ACHIEVEMENT TEST
GRADE 12**

To: Directors/Presidents of Private Schools
Public Schools District Supervisors
School Heads of Public and Private Senior High Schools
Senior High School Teachers
All Others Concerned
This Division

1. The National Achievement Test is an annual large-scale national assessment undertaken by the Department of Education through the Bureau of Education Assessment (BEA) to gauge student learning outcomes vis-à-vis standards across the country.
2. In SY 2022-23, Surigao del Sur Division has been recognized as the Top 5 Most Improved Division in NATG12 in the country. This achievement is attributed to the high level of readiness exhibited by students in taking the test.
3. For this school year, DepEd Order No. 3 s. 2024 re: Amendments on DepEd Order No. 22 s. 2023, Implementing Guidelines on School Calendar of Activities for SY 2023-24 reiterated that the conduct of the National Achievement Test for Grade 12 is scheduled between March 11 to 15, 2024.
4. To guarantee that students are adequately prepared for the examination, the following strategies are suggested:

Activities	Responsible Person	Timeline	MOVs/Outputs Needed
Division Level			
1. Crafting contextualized assessment tools for core learning areas	Education Program Supervisors	February 26-March 1, 2024	Contextualized assessment tools
2. Designing M and E tools for the NATG12 preparations	Education Program Supervisors	March 4, 2024	M and E tools
3. Administration of SHS Exit Assessment	EPSs, PSDS, SH, Teachers	March 6, 2024	M and E tools for monitoring the SHS Exit Assessment
4. Monitoring and provision of technical assistance	PSDS, EPSs		Accomplished M and E tools/PMCF



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School Level			
1. Preparation of NATG12 action plan	SH	February 23, 2024	NATG12 action plan
2. Conduct of information and advocacy to parents and stakeholders to generate support	SH	February 25-26, 2024	
3. Mapping out of least mastered and not taught competencies for core learning areas	SH, MT, Teachers	February 26-27, 2024	List of least mastered and not taught competencies
4. Preparation of self-learning modules and other learning materials	MT and Teachers	February 28-29, 2024	SLMs and other LRs
5. Conduct of remedial/intervention classes focusing on least mastered, not taught competencies	MT and Teachers	March 1 onwards	Lesson Guides

5. The following is the list of learning areas and the education program supervisors in charge for the preparation of contextualized assessment tools.

Learning Areas	Education Program Supervisors
Oral Communication Reading and Writing 21 st Century Literature	EPS-English
Komunikasyon at Pananaliksik Pagbasa at Pagsuri ng Iba't ibang Teksto	Irene G. Ajoc, PhD EPS-Filipino
Earth and Life Science Earth Science Physical Science Disaster Readiness and Risk	EPS-Science
General Math Statistics and Probability	Regina Euann Puerto EPS- Mathematics
Personality Development Intro to Philosophy	Megenila C. Guillen, PhD EPS- ESP
Physical Education Contemporary Philippine Arts	Antonio Salazar, EdD EPS-PE
Media and Information Literacy	Encarnacion Padua EPS- TVL/TLE
Understanding Culture, Society and Politics	Analiza G. Doloricon, EdD EPS- Aral Pan



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6. A virtual meeting shall be conducted to all the senior high school heads on February 26, 2024, at 1:00-5:00 pm, through this MS team link <http://tinyurl.com/NATG12-PREP>.
7. For information, guidance, and compliance of all concerned.

LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent

Lh T...
LAILA F. DANAQUE EdD, CESO VI
Assistant Schools Division Superintendent

Enclosure: None

Reference: None

To be indicated in the PERPETUAL INDEX under the following subjects:
NATG12 PREPARATIONS

IGA/DM- Preparations for the conduct of the National Achievement Test 2024

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