



Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

DEPED-DIVISION OF SURIGAO DEL SUR
RELEASED
 DATE: February 24, 2024
 TIME: 11:33 AM
 SIGNATURE:

DIVISION MEMORANDUM

No. 078 , s. 2026

To: Chief, Curriculum Implementation Division (CID)
 Education Program Supervisors
 Public Schools District Supervisors/Schools District In-Charge
 Public Elementary and Secondary School Heads
 All Others Concerned

ONLINE ORIENTATION ON THE ADMINISTRATION OF THE END-OF-THE-SCHOOL-YEAR (EOSY) ASSESSMENTS FOR SCHOOL YEAR 2025-2026

1. In alignment with the directives set forth in Regional Memorandum No. 0140, s. 2026, this Office shall facilitate a Division-wide Orientation regarding the administration of the Comprehensive Rapid Literacy Assessment (CRLA), the Philippine Informal Reading Inventory (Phil-IRI), and the Rapid Mathematics Assessment (RMA) for the end of the School Year 2025-2026 via virtual platform.
2. This orientation is designed to achieve the following objectives:
 - a. Establish consistent administration protocols across all schools;
 - b. Ensure all schools are well-oriented in the assessment instruments and digital submission platforms; and
 - c. Define the specific responsibilities of school heads and focal persons regarding data management and verification in data encoding and submission.
3. Attendance during the orientation is mandatory for all School Heads and designated School EOSY Assessment Focal Persons according to the schedule below:

Batch	Date	Time	MS Link
Elementary Schools	February 18, 2026	1:00 pm- 4:00 pm	https://teams.microsoft.com/meet/48820361917872?p=JUe2TZM3JISwVCyjei
Secondary Schools	February 19, 2026	8:30 am- 11:30 am	

3. To guarantee 100% completion and submission, the following timeline must be strictly observed:
 - a. Assessment Period: February 18-March 18, 2026
 - b. Data Encoding and Final Submission: Not later than March 18, 2026 via <https://bld.deped.gov.ph/submission>



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4. School Heads are reminded to utilize the specific assessment tools designated for each grade level as specified in the table below:

Assessment Tools	Target Learners per Grade Levels	Access to Materials
CRLA (Comprehensive Rapid Literacy Assessment)	Grades 1 to 3	bit.ly/CRLA_Administration_Materials
Phil-IRI (Philippine Informal Reading Inventory)	Grades 4 to 10	tinyurl.com/PhilIRI-ToolsG4to10
RMA (Rapid Mathematics Assessment)	Grades 1 to 10	bit.ly/RMAmtrls

5. All Education Program Supervisors (EPS) and Public Schools District Supervisors (PSDS)/SDICs are mandated to perform field monitoring and technical assistance within their assigned districts from February 24–27, 2026.

6. Attached for reference are the official Monitoring and Evaluation (M&E) Tool for the CRLA, Phil-IRI, and RMA, which shall serve as the primary guide for supervisors during the assessment window.

7. Following the Division Orientation, School Heads are directed to conduct immediate School-Level Echo/Re-orientation for their respective faculty and staff to ensure ground-level readiness.

8. For further inquiries, please coordinate with the Education Program Supervisors in charge of Literacy and Numeracy: Dr. Irene Grumez (Filipino), Mr. Jonathan L. Ambel (English), and Mrs. Regina Euann A. Puerto (Mathematics) via their respective Messenger accounts.

9. Immediate and wide dissemination of this Memorandum is highly desired.

LORENZO O. MACASOCOL, PhD, CESO V
 Schools Division Superintendent

Encl.: As stated
 References: None

To be indicated in the Perpetual Index
 under the following subjects:

ADMINISTRATION ASSESSMENT END-OF-THE-SCHOOL-YEAR

CID/jla/DM NO: ONLINE ORIENTATION ON THE ADMINISTRATION OF THE END-OF-THE-SCHOOL-YEAR (EOSY) ASSESSMENTS FOR SY 2025-2026

_____/02/17/2026



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Enclosure No. 1 to the Division Memorandum No. 078, s. 2026

**SCHOOL MONITORING TOOL
FOR THE CONDUCT OF EOSY ASSESSMENTS (CRLA, PHIL-IRI, & RMA)**

Directions: Complete this monitoring tool to collect data on the administration of the EOSY assessments on the Comprehensive Rapid Literacy Assessment (CRLA), Philippine Informal Reading Inventory (Phil-IRI), and Rapid Mathematics Assessment (RMA). Ensure all findings are communicated to and confirmed by the School Head.

I. School Profile

School: _____ School ID: _____
District: _____ School Head: _____
Division: _____ Date: _____

II. Activities Conducted

Indicator	Suggested MOVs	Evident	Not Evident	Remarks
A. Pre-Assessment Preparation				
1. All required materials and tools are available.	Printed copies of the RMA, CRLA & PHIL-IRI Toolkits and other materials			
2. The assessment schedule is clearly communicated.	Copy of schedule shared with teachers			
3. Orientation/Briefing of teachers on specific tool administration.	Minutes of school-level meeting/re-orientation.			
B. Administration of Assessment				
1. Assessments are administered following the prescribed scheduled date.	Class monitoring log			
2. Standardized procedures for CRLA, Phil-IRI, and RMA are strictly followed.	Actual observation of testing (one-on-one or group), PMCF			
3. Proper use of learner's materials and score sheets during the activity.	Accomplished Raw Score Sheets / Answer sheets			
C. Data Collection and Submission				
1. Data were systematically	Consolidated Report, PMCF			



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consolidated, checked, and reviewed by the School Head.				
2. Verified data is accurately recorded and entered into the digital system.	System screenshots, Verified draft of encoded data.			
3. Final submission of school-wide results is completed on or before the <u>deadline</u> .	Submission confirmation at the dashboard (emails/receipts/screenshots).			
D. Post-Assessment Preparation				
1. Preparation of school-level analysis and profiles (Literacy and Numeracy).	School Data Analysis Reports based on BOSY and EOSY/Graphs/School Profiles.			
2. Intervention plan and strategies are prepared based on data analysis.	Intervention plans, action strategies documents			
3. Outcomes and recommendations are shared with teachers & stakeholders.	Meeting Minutes			

III. General Observations:

Monitored by:

Conformed by:

Name and Signature

School Head's Name and Signature