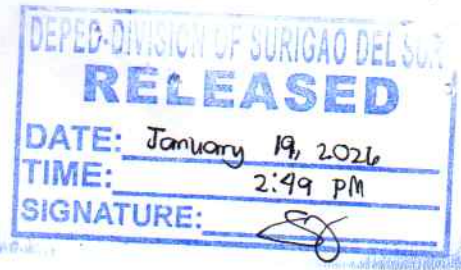




Republic of the Philippines
Department of Education

Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR



January 15, 2026

Division Memorandum
No. 022, s. 2026

**DIVISION IN-HOUSE TRAINING OF ATHLETES, COACHES, CHAPERONS,
TRAINERS, AND SELECT TOURNAMENT MANAGERS IN PREPARATION FOR
CARAGAMES 2026**

To: All Public Schools District Supervisors/District In-charge
All Elementary and Secondary School Heads
Select Tournament Managers,
This Division

1. The Division of Surigao del Sur is mandated to actively participate in the Caraga Regional Athletic Games which is tentatively scheduled on March 8 to 15, 2026 at Surigao City Hence, to prepare all concerned, a Division In House Training is scheduled on January 30 to March 1,2026 at Carrascal, Surigao del Sur
2. The objectives of this Inhouse Training are the following:
 - a. Enhance/improve basic skills and techniques of athletes, coaches, assistant coaches as they participate in the higher meet such as Regional, Palarong Pambansa, Philippine National Games/ Batang Pinoy and Other International Sports Competition.
 - b. Instill and inculcate moral values self-discipline, teamwork and perseverance among athletes, coaches and the youth in general.
 - c. Expose athletes/players in any level of tournament in all Sports Competition.
 - d. Encourage the youth for a wider engagement/participation in the higher level of sports competition thru tune up games, and exposure to Local, Provincial, Regional and Other Club sponsored sports activities.
3. Methodology in the conduct of the Training as follows:
 - a. School head in coordination with PSDS/DICs is directed to excuse the athletes, teaching and non-teaching personnel who will be involved in the said inhouse training. Ensure that somebody can take charge the class/classes being left by these concerned teaching and Non teaching personnel. In like manner, athletes may undergo modular learning to be facilitated by their respective coaches/trainers during their spare moments.
 - b. All athletes, coaches and other concerned should be at Carrascal on January 30, 2026 as the first meal to be served shall be dinner except for swimming and wrestling events.



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- c. PSDSs/DICs and school heads are requested to coordinate with BLGU, LGU and other private individuals for the use of public and private playing venues.
 - d. All concerned are directed to bring their own eating paraphernalia and sleeping gears.
4. Participants to this activity are Athletes, Coaches, Assistant Coaches, chaperons trainers, tournament managers and select committees as stipulated in annexes
 5. A service credit for teaching and Compensatory Time Off (CTO) for non-teaching will be granted for services rendered during Saturdays, Sundays and holidays.
 6. Expenses such as meals,snacks, rental of billiard tables, sound system, fuel and oil for monitoring team, labor services and other select DepEd Officials and all other allowable expenses, per diems for the first 15 days are chargeable to respective Special Education Funds (SEF) or any Local funds, while the next 15days shall be charged to Division MOOE subject to the usual accounting and auditing rules and regulation.
 7. Host schools/districts shall provide sleeping quarters for the athletes, coaches and other personnel involve in the training, while beddings and other necessities will be provided by athletes and coaches themselves.
 8. Monitoring Team shall conduct debriefing to resolve and address emerging concerns and provide Performance Assessment and Validation Result at least twice a week.
 9. For your guidance and strict compliance.

LORENZO O. MACASOCOL, PhD, CESO V
Schools Division Superintendent

Encl: None

References: RA 10588, D.O 43 s. 2016

To be indicated in the following perpetual index under:

Sports

In House Training

Regional Meet

Div. Memo No. _____ s. 2026/RTR-SGOD