



Republic of the Philippines  
Department of Education  
Caraga Region  
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

October 1, 2021

Division MEMORANDUM

No. 485, s. 2021

**CONDUCT OF Q3 SCHOOL MONITORING EVALUATION AND ADJUSTMENTS  
(SMEA)**

To : All Public Schools District Supervisors/In Charge  
All Elementary & Secondary School Heads  
This Division

1. This Office informs the field of the Conduct of the Simultaneous Q3 SMEA at the Districts of this Division on October 6, 2021.
2. PSDS/DICs shall manage the conduct with the same processes like the Quarter 2 presentations where all School Heads were presenting their SMEA Reports.
3. EPS-District Monitors are also enjoined to attend the Virtual SMEA Presentations and submit the report/findings to the CID Chief immediately after the SMEA Presentations.
4. School Heads are reminded that their SMEA reports shall cover Q1 of SY 2021-2022 even if the Division is on its Q3 of CY 2021.
5. Please provide links to the Curriculum Implementation Division (CID) Chief and to your EPS-District Monitor so that we can join you in your presentations.
6. For your information, dissemination and compliance.

  
for **JOSITA B. CARMEN, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference:

To be indicated in the Perpetual Index  
under the following subjects:

Q3 SMEA

MONITORING

CAC//DM- CONDUCT OF Q3 SCHOOL MONITORING EVALUATION AND ADJUSTMENTS (SMEA)  
485/October 1, 2021



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