



Republic of the Philippines  
**Department of Education**  
Caraga Region  
**SCHOOLS DIVISION OF SURIGAO DEL SUR**

Office of the Schools Division Superintendent

Date: June 28, 2021

Division MEMORANDUM

No. 294, s. 2021

**ONLINE MEETING OF THE ASSIGNED ADMINISTRATIVE OFFICERS II  
IN THE 17 MUNICIPALITIES OF THE DIVISION**

To: Public Schools District Supervisors/District In-Charge  
Administrative Officer II  
This division

1. The Planning and Research Unit of the School Governance and Operations Division (SGOD) will conduct an Online Meeting with the Administrative Officers II through google meet tomorrow, June 29, 2021 at 9:00 o'clock in the morning.
2. This online activity will specifically discuss the following:
  - a. Division Memo 278, s. 2020 - Specific Instructions on the Recent Policy Issuances for School Year 2020-2021
  - b. Online Uploading and Validation of the School Profiles in the Basic Education Information System (BEIS)
  - c. End of the School Year (EoS) Facilities in the Learner Information System (LIS)
  - d. Teacher-Need Analysis as of June 2021
  - e. Bayanihan 2 Basic Education Program (BBE2) Learner Recipients
  - f. Revised Guidelines on the Grant of Special Hardship Allowance (SHA)
3. Participants to this are the 17 Administrative Officers II assigned in the different municipalities of this division.
4. The participants are required to join the link ([meet.google.com/gzi-gqib-nwd](https://meet.google.com/gzi-gqib-nwd)) 10 minutes before the scheduled time.
5. Widest dissemination of this memorandum is highly recommended.

  
**JOSITA B. GARMEN, CESO V**  
Schools Division Superintendent

Encl.: None

Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

BEIS

LIS

Planning

UPG//DM- Online Meeting with the Administrative Officers II  
294/June 28, 2021



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