



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Administrative Region
Division of Surigao del Sur
Tandag City



DIVISION MEMORANDUM

No. 15 s, 2019

TO: All PSDS/School District-In-Charge
Heads, Public Elementary and Secondary Schools
All others concerned

FROM: **MARILOU B. DEDUMO, Ph.D. CESO V**
Schools Division Superintendent

SUBJECT: **Reiteration of DepEd Order No. 10, s. 2016 – Policy and Guidelines for the Comprehensive WinS (WASH in Schools) Program**

DATE: January 8, 2019

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1. For the information and guidance of all concerned, the Department of Education (DepEd) has issued **DepED Order No. 10, s. 2016 – Policy and Guidelines for the Comprehensive WinS** (Water, Sanitation and Hygiene[WASH] in Schools) Program was issued in February 2016 for the promotion of correct hygiene and sanitation practices among school children, and set the standards for clean environment in and around schools to keep learners safe and healthy.
 2. Section IV-B of the policy acknowledged how the various DepED offices and development partners are vital in the effective implementation of the WinS Policy.
 3. Further to this, the policy also articulated the need to establish a WinS Technical Working Group (TWG) as the key structure to steer the implementation of the WinS Program.
 - a. Ensure effective implementation of the WinS policy and its program activities in the school setting;
 - b. Secure the support and participation of the community, including the PTAs and other stakeholders, for the program;
 4. Collaborate with key partners for the following:
 - a. Put in place systems and mechanisms that will allow all stakeholders to take part in the implementation of this policy;
 - b. Craft specific roles and responsibilities of each member of school personnel in making sure that all requirements and standards are met;
 - c. Ensure the inclusion of the WinS Program in the School Improvement Plan (SIP) and Annual Implementation Plan (AIP);

- d. Gather information necessary for effective monitoring and evaluation of the Program;
 - e. Conduct an annual Performance Implementation Review of the WinS Program; and
 - f. Submit an annual report no later than the first week of December each year to the Schools Division Office
5. School WinS TWG
- a. Main task: It shall ensure the effective implementation of WinS at the school level, including advocating for community participation and support.
Chair: School head
 - b. School WinS TWG Members:
 - Members of the School Governing Council
 - Education Facilities
 - Clinic-in-charge
 - Canteen manager* (if applicable)
 - Feeding coordinator
 - Representatives of Child Protection Committee; WASH partners; LGU (e.g. Barangay – committee on health and education)
 - Student representative*
6. With WinS Policy all classrooms are enjoined to have a potable water ready for drinking for all learners to influence them to drink at least 8 glasses of water daily;
 7. All schools are required to have a handwashing facility and dental trough then conduct a daily toothbrushing and handwashing activity to encourage learners to make it a daily habit;
 8. It also requires all schools to have a medical first aid station accessible to all learners.
 9. For your guidance and strict compliance.