



DIVISION MEMORANDUM

No. 10 s. 2019

To: EPS/Coordinators
All PSDS

From: **MARILOU B. DEDUMO, Ph.D., CESO V**
Schools Division Superintendent

Date: January 7, 2019

Subject: **CONVERGENCE OF EPS/COORDINATORS AND PSDSs ON LAC MONITORING
CUM FINALIZATION OF UNIFIED KRA-BASED M & E TOOLS**

1. As agreed during our last quarter convergence, the EPS and the PSDSs shall have a unified KRA-based Monitoring & Evaluation Tools for utilization this CY 2019.
2. If you can also recall, there was a previous Division Memorandum where there were assignments given to the PSDS to work earlier on these said tools so that by the time we will meet, these tools are already for presentation and subject for approval.
3. If these drafted M & E Tools are now ready, there will be a meeting of all CID EPS/Coordinators and PSDSs on Thursday, January 10, 2019 at the Division Conference Room.
4. Travelling expenses of PSDSs are chargeable against local funds while lunch and snacks are chargeable against ELLN Program Funds subject to the usual COA rules and regulations.
5. Immediate dissemination of this memorandum is desired.