



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Office of the Schools Division Superintendent

13 AUG 2021

Division MEMORANDUM
No. 385, s. 2021

**DEVELOPMENT OF PPSSH-BASED OFFICE PERFORMANCE COMMITMENT
AND REVIEW (OPCR) FOR SCHOOL YEAR 2021-2022**

To: Chief of Sections
Education Program Supervisors
Senior Education Program Specialists & Education Program Specialists 2
Public Schools District Supervisors & Districts In-Charge
Secondary and Elementary School Heads
This Division

1. In view of DepEd Order No. 24, s. 2020 or the National Adoption and Implementation of the Philippine Professional Standards for School Heads, DepEd-Surigao del Sur will spearhead the Development of PPSSH-based Office Performance Commitment and Review (OPCR) for School Year 2021-2022 on August 23-25, 2021. Venue to be announced later.
2. This is a three-day workshop-based convergence aims to:
 - a. familiarize the Domains, Strands and Objectives of the Philippine Professional Standards for Schools Heads
 - b. discuss salient features of essential Strands and Objectives of the Philippine Professional Standards for Schools Heads
 - c. develop Office Performance Commitment and Review Form to be used in schools for the school year 2021-2022
3. Development teams of this activity are select school heads of CarCanMadCarLanCor area who will focus on the crafting of OPCR's activities, objectives, targets, and MOVs and templates. (*see attachments for the list of participants*)
4. The three-day activity is designed to have hands-on outputs. Participants are required to bring laptops, extension wires, pocket Wi-Fi, and a PPSSH manual to be used as a reference in the workshop.
5. Since this is a Face-to-Face engagement, participants are advised to wear face masks all the time and sanitize regularly in the duration of the sessions.
8. This is a live-out activity. Snacks and lunch of participants as well as accommodation of facilitators is chargeable against Division MOOE while traveling expenses and per diem of all participants are chargeable against school MOOE subject to its usual auditing rules and regulations.



 Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
 (086) 211-3225
 surigaodelsur.division@deped.gov.ph

Date: 4/22/2021

Version: V5



ISO Cert. No. AW/PH909100102

DC No: I-OSDS--002



Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

9. Development teams are advised to preview the Philippine Professional Standards for School Heads (PPSH) to capture its contents and directions.
10. For inquiries, you may contact Erlyn Genessa Mangadlao, HRD-EPS II for some details.
10. Immediate dissemination of this memorandum is desired.

JOSITA B. CARMEN, CESO V
Schools Division Superintendent

Encl.: As stated
Reference:

DepEd Order No. 24, s. 2020

To be indicated in the Perpetual Index
under the following subjects:

PERFORMANCE MANAGEMENT

OPCR

STANDARD

CCTCC//DM- DEVELOPMENT OF PPSSH-BASED OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR) FOR SCHOOL YEAR 2021-2022
38 / August 13, 2021



Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
(086) 211-3225
surigaodelsur.division@deped.gov.ph

Date: 4/22/2021

Version: V5



ISO Cert. No. AW/PH9091001.02

DC No: I-OSDS-002



Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Enclosure No. 1

DEVELOPMENT TEAMS FOR PPSSH-BASED OFFICE PERFORMANCE COMMITMENT
 AND REVIEW (OPCR) FOR THE SCHOOL YEAR 2021-2022

April 23-24, 2021

No.	Name	Position	Station
1	Carlos Tian Chow C. Correos	EPS	DepEd – Division Office (CID)
2	Erlyn B. Managadlao	EPS II	DepEd – Division Office (SGOD)
3	Fluellen L. Cos. PhD	P-IV	Carrascal NHS
4	Joselito C. Serna	HT-III	Palasao IS
5	Beatriz A. Torio	HT-I	Florita H. Irrizari NHS
6	Artha Ophelia D. Yparraguirre	P-II	Carrascal CES
7	Salome Cortes	HT-III	Calagdaan ES
8	Madrilyn P. Cabahug	P-II	Cantilan East CES
9	Romalyn P. Matildo	HT-I	Ezperanza IS
10	Hazelsira Arreza	P-I	Madrid CES
11	Rolly Ravelo	P-II	Cantilan Pilot School
12	Jonalyn Taladua	P-I	Florita H. Irrizari NHS
13	Marchelyn Pingol	HT-III	Panikian ES
14	Jonathan L. Ambel	P-II	Tigao NHS
15	Analyn Teves	P-I	Lanuzza CES
16	Johnrey Bagnol	HT-II	Balibadon ES
17	Alberto Estampa	T-III/Asst. SH	Carrascal National HS
18	Maritess P. Alzate	P-II	Burgos ES
19	Levimar H. Pazo	P-II	Carmen Agricultural NHS
20	Ruth Christianne Jele S. Rubenial	T-III/SH	Tag-anito ES
21	Christopher Allain Urquia	T-III/SH	Bayogo ES
22	Marlibeth I. Miranda	T-III/SH	Nazaria Uriarte MES
23	Dennis Herdiles	P-I	Parang ES
24	Remyson C. Trugillo	P-II	Adlay NHS
25	Vilma Aguhob	HT-III	San Antonio ES
26	Myrna O. Aguipo	HT-III	Carmen CES
27	Alwin Luarez	T-III/Asst. SH	Cantilan NHS
28	Evangelina A. Caratao	P-II	Cantilan NHS



 Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
 (086) 211-3225
 surigaodelsur.division@deped.gov.ph

Date: 4/22/2021

Version: V5



ISO Cert. No. AW/PH9081001.02

DC No: I-OSDS-002



Republic of the Philippines
Department of Education
 Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Enclosure No. 2

MATRIX OF ACTIVITIES

Day 1 – August 23, 2021

Date/Time	Activities
8:00 – 8:30 a.m.	PRELIMINARIES
8:30 – 9:00 a.m.	OPENING PROGRAM
9:00 – 10:30 a.m.	Session 1 The Philippine Professional Standards for School Heads ✓
10:30 – 10:45 a.m.	Health Break
10:46 – 12:00 a.m.	Session 2 Essentials of PPSSH-based OPCR ✓
12:010 – 1:00 p.m.	LUNCH BREAK
1:01 – 3:00 p.m.	Workshop 1 Writing of OPCR-based PPSSH
3:01 – 3:15 p.m.	Health Break
3:16 – 4:00 p.m.	Workshop 1 Writing of OPCR-based PPSSH (continuation)
4:01 – 4:45 p.m.	Workshop 2 Presentation of Accomplished Outputs for Day 1
4:46 – 5:00 p.m.	REFLECTION JOURNAL/DEBRIEFING

Day 2 – August 24, 2021

Date/Time	Activities
8:00 – 8:30 a.m.	MANAGEMENT OF LEARNING
8:31 – 10:00 a.m.	Workshop 3 Determining the Performance Targets
10:00 – 10:15 a.m.	Health Break
10:46 – 12:00 a.m.	Workshop 3 Determining the Performance Targets (continuation)
12:010 – 1:00 p.m.	LUNCH BREAK
1:01 – 3:00 p.m.	Workshop 4 Determining Acceptable MOVs for OPCR Accomplishments
3:01 – 3:15 p.m.	Health Break
3:16 – 4:00 p.m.	Workshop 4 Determining Acceptable MOVs for OPCR Accomplishments (continuation)
4:01 – 4:45 p.m.	Workshop 5 Presentation of Accomplished Outputs for Day 2
4:46 – 5:00 p.m.	REFLECTION JOURNAL/DEBRIEFING



 Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
 (086) 211-3225
 surigaodelsur.division@deped.gov.ph





Republic of the Philippines
Department of Education
Caraga Region
SCHOOLS DIVISION OF SURIGAO DEL SUR

Day 3 – August 25, 2021

Date/Time	Activities
8:00 – 8:30 a.m.	MANAGEMENT OF LEARNING
8:31 – 10:00 a.m.	Workshop 6 Validation of OPCR Draft
10:01 – 10:15 a.m.	Health Break
10:16 – 12:00 nn	Workshop 6 Validation of OPCR Draft (continuation)
12:01 – 1:00 p.m	LUNCH BREAK
1:01-3:00 p.m.	Workshop 7 Finalization and Packaging of the OPCR
3:01 – 3:15 p.m.	Health Break
3:16 – 4:00 p.m.	PRESENTATION OF FINALIZED OPCR
4:01 – 5:00 p.m.	CLOSING PROGRAM



 Balilahan, Mabua, Tandag City, Surigao del Sur, 8300
 (086) 211-3225
 surigaodelsur.division@deped.gov.ph

Date: 4/22/2021

Version: V5



ISO Cert. No. AW/PH9091001.02

DC No: I-OSDS--002