

DIVISION MEMORANDUM

No. 04 s. 2019

To: All PSDS/DICs
All Elementary School Heads
This Division

From: **MARILOU B. DEDUMO, Ph.D., CESO V**
Schools Division Superintendent

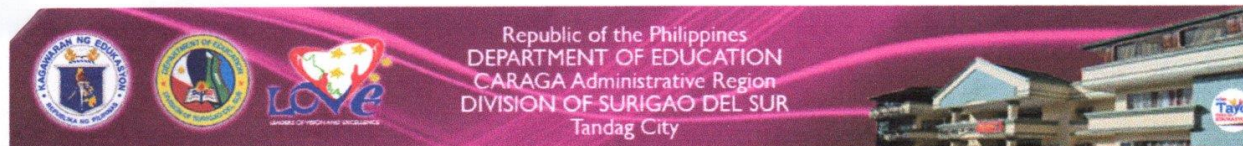
Date: January 3, 2019

Subject: **FIVE-DAY DIVISION-LED REGIONAL TRAINING ON THE ENHANCEMENT OF THE PEDAGOGICAL SKILLS IN TEACHING READING IN THE MOTHER TONGUE AND BRIDGING PROCESS OF GRADE-1 AND KINDERGARTEN TEACHERS**

1. A Five-Day Division-Led Regional Training on the Enhancement of Pedagogical Skills in Teaching Reading in the Mother Tongue and Bridging Process of Grade-1 and Kindergarten Teachers is tentatively scheduled on January 27 – 31, 2019. (Venue to be announced later.)
2. This training aims to:
 - 2.1. enhance pedagogical skills in the Mother Tongue and Bridging Process of Grade-1 and Kindergarten Teachers.
 - 2.2. equip/train Grade-1 and Kindergarten Teachers the necessary skills in facilitating SLAC in their respective schools and district.

Below is the number of participants allocated per unit.

Unit	Principal/ School Heads	Master Teacher	G-1 Teacher	K-Teacher	Total
1	1	1	3	1	6
2	1	1	3	1	6
3	1	1	3	1	6
4	1	1	3	1	6
5	1	1	3	1	6
6	1	1	3	1	6
TOTAL	6	6	18	6	36



3. Participants are required to bring the following:
 - 3.1. Travel Authority duly signed by the School Principal/School Heads and approved by the Schools District Supervisor.
 - 3.2. Laptop, extension wire, pocket Wifi if ever
 - 3.3. Scissor
 - 3.4. Printer (one per unit)
4. This is a Lived-in Seminar Workshop, travelling expenses and per diems of participants and facilitators shall be charged against School MOOE/Local funds subject to the usual accounting and auditing rules and regulations.
5. First meal to be served is lunch and last meal is lunch of last day.
6. Immediate and wide dissemination of this memorandum is desired.